LABORATORY TECHNICIAN
Construction

DEFINITION
Under direction, performs technical work in a college instructional program involving design and construction; manages a supporting laboratory stockroom; receives, stocks, maintains and issues laboratory supplies and equipment; coordinates budget and expenditures for laboratory supplies and equipment.

TYPICAL DUTIES
Maintains supply and equipment inventories in design lab and construction storeroom, ordering new materials as needed, receiving, checking and storing ordered materials and maintaining accountability records; oversees the preparation of equipment for classroom use, maintaining it as needed when not in use; oversees and participates in the preparation of materials and equipment for classroom instruction; trains and oversees student workers, emphasizing safety in handling power equipment, tools and materials; repairs and maintains laboratory equipment; maintains storeroom expenditure records; provides data for budget estimates and controls expenditures to prevent overspending; maintains storeroom in a clean, safe, secure, and orderly condition; provides guidance to students in proper care and use of material, equipment, and supplies; adheres to State and local laws relating to health and safety; performs related duties as required.

QUALIFICATIONS

EXPERIENCE
Two years of responsible work experience in the area of cabinet making, house or light commercial construction.

EDUCATION
Completion of two years of college work in the subject area to which assigned. Additional experience in construction may be substituted for the educational requirement.

SPECIAL REQUIREMENT
Any offer of employment will be contingent upon the successful completion of a medical evaluation.

KNOWLEDGE OF
Equipment, tools, supplies, and materials involved in the construction trades; record keeping and filing techniques; basic elements of supervision and training; acquaintance with federal and state safety laws.

ABILITY TO (ESSENTIAL FUNCTIONS)
Perform the basic functions of the position; interact with instructional staff, instructional assistants, and student workers in organizing stockrooms and planning the arrival of materials in support of instructional goals; identify and work with equipment, supplies, and materials common to the construction field; maintain stockroom records, equipment and materials in an orderly condition; oversee and train student workers; read and write at the level required for successful job performance; follow directions; work effectively with others.
Physical and Environmental Factors: Stand and maneuver for long periods; bend at waist and knees; lift heavy objects with and without assistance (objects are sometimes elevated from the floor level to above the shoulders); reach, grasp, pull, push equipment across various types of surfaces; manipulate small objects; stoop and crouch; climb ladders; regularly work with or around hazardous materials (may include pesticides, degreasing cleansers, etc.); common exposure to allergens; occasionally work on slippery surfaces; come in contact with oil or grease; and/or work around loud noise.