MAINTENANCE CARPENTER

DEFINITION

Under supervision and direction of structural supervisor and other designated personnel; perform skilled carpentry and other related duties as assigned, to include, roofing repairs, hardware maintenance, and some cabinetmaking.

TYPICAL DUTIES

Incumbents construct and maintain any and all components which make up the building envelope. Perform maintenance and alterations on all facilities in the physical plant, including athletic facilities, architectural features, and appurtenant infrastructure; operate a forklift in loading and unloading material. Perform emergency repairs to maintain public safety and facility security.

QUALIFICATIONS

EXPERIENCE

Equivalent to completion of an apprenticeship in carpentry and six years journeyman level experience in carpentry.

EDUCATION

Completion of course necessary to obtain forklift operator certificate or qualify for forklift operator certificate within six months of hire.

SPECIAL REQUIREMENTS

Possess and maintain a valid California Driver’s License in compliance with Los Rios Board Regulation R-8343; employment is contingent upon meeting the requirements of Los Rios Board Regulation R-8343. This position may require operating a District or personal vehicle in order to complete assigned work within the scope of the position duties. Within six months of hire obtain a forklift operator certificate. After six months of hire, must maintain a valid forklift operator certificate. Any offer of employment is contingent upon the successful completion of a medical evaluation.

KNOWLEDGE OF

Qualities and properties of various woods, dimension lumber, laminates, metal framing methods and components. Doors, hardware, windows/glazing, drywall, floor coverings and adhesives, roofing methods and materials, and a fundamental working knowledge of the U.B.C., ADA, fire and safety regulations.

ABILITY TO (ESSENTIAL FUNCTIONS)

Perform the basic functions of the position. Safely use and maintain machinery and tools of the carpentry trade. Perform skilled and rough carpentry and cabinetry. Build concrete forms, safely perform demolition tasks. Estimate, plan, and layout carpentry work. Interpret shop drawings and blueprints. Order and deliver materials to jobsite, maintain inventory. Work safely with hand and power tools, maintain a clean and safe jobsite. Follow written and verbal instructions, work safely and effectively with others. Read, write, and orally communicate at the level required for successful job performance. Occasionally work beyond normal business hours, including evenings and weekends. Must be able to work with a minimum of supervision. Perform similar duties and responsibilities as assigned.
Physical And Environmental Factors: Perform heavy physical labor. Reach, bend, push, pull, and lift in performance of routine duties. Subject to noise from power tools and dust and debris at jobsites. Must wear personal protective gear. Must be able to wear respirator when required. Exposure to sharp blades from hand and power tools, and chemical fumes from glues, solvents, and adhesives. Perform heavy lifting in course of routine duties. Must be able to lift and carry 50 pounds without assistance.