MAINTENANCE ROOFER/CARPENTER

DEFINITION

Under supervision of the Structures supervisor, provide skilled craftsmanship as a journeyman roofer in analysis, repair, and replacement of all types of roofing membranes, coverings, and related components. Perform rough and finish journeyman level carpentry in the construction and repair of building components and other related duties as assigned.

TYPICAL DUTIES

Incumbents maintain and repair/replace roof coverings and assemblies including clay and concrete tile, asphalt shingles, sheet metal, built-up asphalt roofs, foam, PVC single ply, and torch down single ply. Inspect, maintain and repair any roof penetrations such as skylights, HVAC ducts and curbs, conduits, pipes, antennas, and mechanical stands. Provide emergency services for leak repairs during and after working hours, including weekends and holidays. Inspect and repair roofing sub-structures, sheathing and framing. Maintain watertight integrity of entire building envelope, including windows, doors, parapets, and sub grade construction. Replace water damaged insulation, sheetrock, and ceiling tiles. As a carpenter, work independently or with other skilled craftsmen in construction and repair of building components including foundations, framing, floors, siding, doors, ramps, cabinets, windows, and hardware. Maintain and repair tools and equipment of the carpentry and roofing trades, safely operate shop and mill machinery. Estimate and requisition materials and maintain inventory and records. Perform demolition tasks on roofing and construction projects and maintain a clean work site. May direct or assist the work of other skilled craftworkers on assigned projects.

QUALIFICATIONS

EXPERIENCE

Equivalent to completion of apprenticeship in roofing or carpentry; plus four years experience as a journeyman roofer or carpenter. Experience in roof leak repairs and preventive maintenance.

SPECIAL REQUIREMENTS

Possess and maintain a valid California Driver’s License in compliance with Los Rios Board Regulation R-8343; employment is contingent upon meeting the requirements of Los Rios Board Regulation R-8343. This position may require operating a District or personal vehicle in order to complete assigned work within the scope of the position duties. Any offer of employment is contingent upon the successful completion of a medical evaluation.

KNOWLEDGE OF

ABILITY TO (ESSENTIAL FUNCTIONS):

Perform the basic functions of the position; essential functions of the job include, but are not limited to: Perform at the journey level of the position. Diagnose and repair leaky roofs. Apply various types of roof coverings. Assist in development of re-roofing specifications in accordance with accepted industry standards. Inspects the work of others during all phases of roofing contract administration. Demonstrate knowledge and proper use of tools and equipment. Complete assignments in an orderly, safe, and timely manner and in accordance with Facilities Management policies and procedures. Follow written and verbal instructions. Read, write, and communicate orally at the level required for successful job performance. Occasionally work beyond normal business hours, including evenings and weekends. Must be able to respond to emergency call outs. Must be able to work with a minimum of supervision. Travel to and from Facilities Management and from one job site to another.

Physical And Environmental Factors: Work outdoors in extreme temperatures and weather. Work in confined spaces such as attics and crawl spaces. Work on wet or icy, slippery surfaces in high places. Perform heavy physical labor, reach, bend, pull, push and lift repeatedly in performance of duties. Climb and work from ladders and scaffolds with heavy objects; lift and carry heavy objects with and without assistance (objects are sometimes elevated from floor level to above the shoulders). Must be able to work with and move step ladders and large extension ladders. Must be able to climb extension ladders and vertical, wall mounted access ladders with tools and or materials. Must be able to lift rolled roofing products weighing up to 80-lbs. and climb ladder. Often work on roofs of multiple story buildings. Work with or around hazardous materials including, but not limited to, asphalt compounds and coatings, caulking, solvents, adhesives, urethane foam and coatings. Must be able to wear a respirator.