

CHANCELLOR'S CABINET MEETING

Agenda

Monday, April 12, 2021

3:00 p.m.

Zoom Video Conference

1. Call to Order	Brian King
2. Celebration of Allied Health Team Who Kept First Responder Programs Moving Forward	Brian King and Jamey Nye
3. Finalize Agenda & Minutes of Meetings* a. March 22, 2021 Minutes	Brian King
4. Review of Final Plans for Fall 2021 a. Course Schedule Goes Live April 19 b. Opportunity for Additional Face-to-Face Activities and Services (including, but not limited to, affinity groups, clubs, libraries, computer labs) c. Options to expand On-Ground Instruction for Fall 2021	Brian King
5. Preparation for a New Normal: Spring 2022	Brian King
6. Reducing Barriers for Our Students: Chancellor's Cabinet as Advisory Committee for Certain District-Wide Projects a. A Focus on Equity to Improve Financial Aid and Admissions and Records (document attached): Spring 2022 implementation* b. Ongoing Review of Other Areas for Improvement to Reduce Barriers for Students, Faculty and Staff i. Human Resources ii. Outreach (nexus with Strategic Enrollment Management) iii. Information Technology (essential to every aspect of college operations) iv. Research (tremendous growth in demand for data and dashboards)	Brian King
7. Future Agenda Items and Meeting Schedule	Brian King
8. Adjournment	Brian King

**Attachment*

CHANCELLOR'S CABINET MEETING

Minutes

Monday, March 22, 2021

Zoom Video Conference

3:00 p.m.

1. CALL TO ORDER

Chancellor King called the Zoom Conference meeting to order at 3:00 p.m.

Deputy Chancellor Nye introduced the new Associate Vice Chancellor of Human Resources, Chanelle Whittaker.

2. FINALIZE AGENDA & MINUTES OF MEETINGS

The March 22, 2021 meeting agenda and minutes of the March 8, 2021 meeting were approved by consensus.

Chancellor King and Deputy Chancellor Nye provided updates on the detailed list of agenda items below and answered questions from members of Cabinet.

3. UPDATE ON PLANNING FOR ON-GROUND INSTRUCTION FOR FALL SEMESTER 2021: PLANNING A SAFE RETURN

- a. Review List of Impossible to Convert/Complete Programs
- b. Review Difficult to Convert/Complete Programs
- c. Review On-ground Math and English Classes
- d. Consider Alternatives/Options proposed by stakeholder leaders
- e. Complete recommendations after reviewing updated planning and evaluating any proposed alternatives

4. OVERVIEW OF LABOR ISSUES SUBJECT TO ONGOING NEGOTIATIONS

- a. Overview of negotiated agreement with LRCFT
- b. Recognition that expanding on-ground offerings also impacts other labor partners
- c. Update overview of important negotiations underway for all CBA units to address issues involved in on-ground instruction/services

5. STRATEGIC ENROLLMENT PLANNING WITH EQUITY FOCUS FOR FALL SEMESTER 2021 AND BEYOND

- a. Overview of Recent Enrollment Trends/Declines (since onset of pandemic)
- b. Discussion of vital importance of access and enrollment after "hold harmless" period expires (equity focus and budget realities)
- c. Consider how to evaluate demand for Fall Semester 2021 and beyond for on ground and remote courses and services

Chancellor King and members of Cabinet discussed the actions the District and colleges are taking to reaffirm our commitment to Anti-Asian Racism, particularly following recent tragic events.

6. FUTURE AGENDA ITEMS AND MEETING SCHEDULE

The next meeting is scheduled for Monday, April 12, 2021.

7. ADJOURNMENT

Chancellor King adjourned the meeting at 4:00 p.m.

Reducing Barriers for Students: A Focus on Equity to Improve Financial Aid and Admissions and Records for a Post-Pandemic World

Background. Equity is at the heart of our focus to improve vital services. The pandemic has highlighted how important ready access to services is to our students. Overnight, we pivoted from overwhelmingly in-person provision of services to providing services primarily remotely. Our teams have been amazing in responding to these unprecedented circumstances. During the series of crises we have faced together in the last year and a half, we have had an opportunity to explore lessons learned and opportunities to reduce barriers for our students moving forward. For many students, the entry point and first contact with our colleges is through **Admissions and Records**. Few things impact the ability of our students to be successful more than access to **Financial Aid**. To improve these important services, the Los Rios colleges are embarking on an ambitious course to dramatically improve service in these two areas.

- We are developing a plan for a new, centralized approach to Financial Aid (FA) and Admissions & Records (A&R) to implement in the *Spring of 2022 that will be both high tech and high touch*.
- We will create robust opportunities for students, staff and faculty to actively engage and provide insights as we develop and implement the plan in the coming weeks and months.
- Our primary goal is to increase access to Financial Aid and reduce barriers to entry to our colleges with a focus on students of color and low income students.
- We will infuse equity-minded and culturally affirming practices in FA and A&R.
- Professional development will address equity-minded training needs such as relationship building, engagement practices, and cultural competency.
- One goal of the plan is to identify areas of greatest need for students to have improved access to in-person services and support at our colleges for FA and A&R when needed.
- Services will show care by connecting with students early before they need to ask for essential information.
- We will utilize HEERF and other funding to improve technology as needed and to seek expertise to support this significant organizational shift.
- A growing number of our students attend more than one of our colleges.
- The rules and regulations involving Financial Aid and A&R are the same at all of our colleges and locations.
- Over the years, the business practices at our colleges for FA and A&R have evolved in good faith but in isolation in ways that create unneeded layers of complexity for our students.
- We have recognized during the pandemic that our wonderful staff can serve more students more quickly using remote technologies for students who use and/or prefer a way to conduct transactions remotely.
- We have assured our employees that the plan will not reduce any jobs, but could result the work members of our team do changing in significant ways.