

District Academic Senate (DAS) Meeting

Tuesday, November 3, 2020

3:00 pm – 5:00 pm

ConferZoom

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/96845456244?pwd=Y2dtYVRDZEplWGsrcHNhL3hHVGVdUz09>

Password: 220304

Or iPhone one-tap (US Toll): +16699006833,96845456244# or +12532158782,96845456244#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

Meeting ID: 968 4545 6244

International numbers available: <https://cccconfer.zoom.us/j/96845456244>

Or Skype for Business (Lync):

SIP:96845456244.220304@lync.zoom.us

Agenda

Preliminaries

- Call to order
- Welcome and Introduction of Guests
- Approval of the Agenda
- Approval of October 20, 2020 and October 26, 2020 Minutes
- Public Comment (3 minutes per person as time permits)

DAS President's Report (10 minutes)

- Review of meeting notes and weekly recaps and answering of any clarification questions.

Decision Items (15 minutes per item)

1. Credit for Prior Learning (CPL) Regulation [First Reading] [supporting document]
 - Regulations need to be approved by end of December, which means they need to be ready for the Mon Dec 7th Chancellor's Cabinet meeting.
 - [LRCCD Policy & Regulation Vetting Process](#) and [Review Process Chart](#)
2. Call to Action [First Reading] [supporting document]
 - Review the edits to our Call to Action document.

Discussion Items (15 minutes per item)

1. Antiracism and Equity
 - Time for reflection on how to infuse antiracism work into everything associated with academic and professional matters.

California Title 5 §53200 "10+1" 1. Curriculum, including establishing prerequisites 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. College governance structures, as related to faculty roles 7. Faculty roles and involvement in the accreditation process 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon.

2. District Equity and Student Success Committee (DESSC) [attached documents]
 - Review new charges approved by the committee-Advanced Education, Digital Equity, and Call Center.
3. Adjunct Hiring Manual-DRAFT
 - Discuss the draft manual. Feedback collected and will be used to create a new draft which will then be vetted through Senates.
4. [ASCCC Fall Plenary](#) Resolutions
 - Open feedback on any of the resolutions contained in the most updated packet. Please check the website for Plenary for the most recently posted resolutions packet.
5. [Undocumented Student Weeks of Action](#)
 - Sandra Guzman will update us on the weeks of advocacy for undocumented students.

Reports (5 minutes per item, as time permits)

- Meetings with Chancellor, Deputy Chancellor, etc.
- College Academic Senate Presidents
- District Curriculum Coordinating Committee (DCCC) (Wada)
- District Equity & Student Success Committee (DESSC) (Anayah)
- District Educational Technology Committee (DETC) (Trench)
- Other meeting reports
 - AB705 (Oliver)
 - Accreditation (Oliver)
 - Adjunct Hiring Manual (Crosier)
 - Accessibility (DAPIC)(Knudson)
 - Budget (Myers)
 - Calendar (Oliver)
 - College Bookstores (Crump)
 - Equivalency Task Group (Oliver)
 - Prison & Reentry Program (Crosier)
 - Other...
- Academic Senate for California Community Colleges (ASCCC)
- Los Rios College Federation of Teachers (LRCFT) (Newman)

Future Events

- Future DAS meetings-Nov 17th, Dec 1st
 - [LRCCD Board of Trustees](#) Meeting, Wednesday November 18, 2020 5:50pm
 - [ASCCC Fall Plenary](#) (virtual)-Nov 5-7, 2020
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Supporting Materials

Agenda Item Decision #1

Draft Credit for Prior Learning Board Regulation

REGULATION

Instructional Program

Credit for Prior Learning R-7137

Instructional Arrangements

1.0 Credit for Prior Learning

- 1.1 Credit for prior learning is credit awarded for validated college-level skills and knowledge gained outside of a college classroom.
- 1.2 Students may receive college credit for prior learning through the approved alternative methods listed below:
 - 1.2.1 Achievement of a satisfactory score on the College Board Advanced Placement (AP) examination.
 - 1.2.2 Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination.
 - 1.2.3 Achievement of a satisfactory score on the College Level Examination Program (CLEP).
 - 1.2.4 Evaluation of Joint Services Transcripts (JST).
 - 1.2.5 Achievement of an examination administered by other agencies approved by the District (CCR, Title 5, §55050(c)).
 - 1.2.6 Evaluation of industry-recognized credentials.
 - 1.2.7 Evaluation of student-created portfolios.
 - 1.2.8 Satisfactory completion of an institutional examination administered by the college in lieu of completion of an active course listed in the current college catalog through a process called, “challenging a course through credit by exam.”
- 1.3 Credit for prior learning does not include knowledge and skills already assessed and awarded credit through formal education at regionally accredited in-state and out-of-state institutions.

2.0 Determination of Eligibility for Credit for Prior Learning

- 2.1 The student must be in good standing in the District.
- 2.2 The student must have previously earned credit from the District or be currently registered as a student.
- 2.3 Current students must have an education plan on file.
- 2.4 The course must be listed in the current college catalog.
- 2.5 The student is not currently enrolled in the course to be challenged.
- 2.6 If challenging a course through credit by exam, the student must be registered with the District and not currently enrolled in or received credit for a more advanced course in the same subject.

3.0 Prior Learning Assessment Grading Policy

- 3.1 Grading shall be according to the procedures outline in LRCCD P & R 7252 except that that students shall be offered a “pass-no pass” option if that option is ordinarily available for the course (CCR, Title 5, §55050(g)).
- 3.2 Students shall have an opportunity to accept, decline or appeal decisions related to the award of credit once per assessment requested and in cases of credit by exam, pursuant to Title 5, §55021 and §55025 (CCR, Title 5, §55050(k)).

4.0 Transcription of Credit for Prior Learning

- 4.1 The student's academic record shall be clearly annotated to reflect that credit was earned by assessment of prior learning (CCR, Title 5, §55050 (f)).

5.0 Applicability of Credit

- 5.1 Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree (CCR, Title 5, §55050 (h)).
- 5.2 Students should be advised that some 4-year colleges and universities do not accept credit granted for prior learning.

6.0 Automatic Referral for Credit for Prior Learning Assessment

- 6.1 Upon completion of a student's educational plan pursuant to CEC §78212, a student shall be referred to the college's appropriate authority for assessment of prior learning, if the student is a veteran or an active-duty member of the armed forces, holds industry-recognized credentials, or requests credit for a course based on their prior learning.

7.0 Advanced Placement (AP) Examination (CCR, Title 5 §55050(m))

- 7.1 A student requesting credit for prior learning through a College Board (AP) Examination must meet the general eligibility criteria in section 2.0 and the following.
 - 7.1.1 Official copies of the AP test scores are on file with the Admissions and Records Office.
 - 7.1.2 The student achieved a passing score on the college's AP Credit Chart.

8.0 High Level International Baccalaureate (IB) Examination

- 8.1 A student requesting credit for prior learning through a High-level IB Examination must meet the general eligibility criteria in section 2.0 and the following.
 - 8.1.1 Official copies of the IB test scores are on file with the Admissions and Records Office.
 - 8.1.2 The student achieved a passing score on the college's IB Credit Chart.

9.0 College Level Examination Program (CLEP)

- 9.1 A student requesting credit for prior learning through CLEP must meet the general eligibility criteria in section 2.0 and the following.
 - 9.1.1 Official copies of the CLEP test scores must be on file with the Admissions and Records Office.
 - 9.1.2 The student achieved a passing score on the college's CLEP Credit Chart.

10.0 Credit for Military Service

- 10.1 A veteran student requesting credit for prior learning through evaluation of the Joint Services Transcript must meet the general eligibility criteria in section 2.0 and the following.
 - 10.1.1 Honorable discharge from one or more years of active duty in the US armed forces.
 - 10.1.2 Completion of one semester at the college.
 - 10.1.3 A copy of the DD-214 (member copy 4) must be on file with the Admission and Records Office.
 - 10.1.4 A completed petition for credit is on file.

- 10.2 A veteran student meeting the criteria in 10.1 may receive:
 - 10.2.1 3 units of living skills credit toward graduation requirements.
 - 10.2.2 1 unit of elective credit.

11.0 Industry Recognized Credentials

- 11.1 A student requesting credit for prior learning through evaluation of industry recognized credentials shall adhere to the following procedures and meet the general eligibility criteria in section 2.0 and the following.
 - 11.1.1 The student must submit a petition for evaluation of industry-recognized credentials to the discipline department chair or faculty designee.
 - 11.1.2 The student must provide the discipline department chair or faculty designee copies or documentation of the industry-recognized credentials that support the petition.
 - 11.1.3 The discipline faculty member shall evaluate the credentials against course content and student learning outcomes of current courses in the college catalog.
 - 11.1.4 If the discipline faculty member determines the industry-recognized credentials adequately measure mastery of the course content as set forth in the official course outline of record, the faculty member shall sign the petition and forward it and the backup documentation to the Admission and Records Office for transcription of credit.

12.0 Assessment of Student-Created Portfolio

- 12.1 A student requesting credit for prior learning through assessment of a student-created portfolio shall adhere to the following procedures and meet the general eligibility criteria in section 2.0 and the following.
 - 12.1.1 The student must submit a petition for evaluation of the student portfolio to the discipline department chair or faculty designee.
 - 12.1.2 The student must provide the discipline department chair or faculty designee with the student-created portfolio that supports the petition.
 - 12.1.3 The discipline faculty member shall evaluate the portfolio against course content and student learning outcomes of current courses in the college catalog.
 - 12.1.4 If the discipline faculty member determines the portfolio contents adequately measure mastery of the course content as set forth in the official course outline of record, the faculty member shall sign the petition and forward it and the backup documentation to the Admission and Records Office for transcription of credit.

13.0 Challenging a Course through Credit by Exam (CCR, Title 5 §55050 (e))

- 13.1 A student requesting credit for prior learning via challenging a course through credit by exam shall adhere to the following procedures and meet the general eligibility criteria in section 2.0.
 - 13.1.1 The determination to offer credit by examination rests solely on the discretion of the discipline faculty.
 - 13.1.2 A separate examination shall be conducted for each course for which credit is to be granted.
 - 13.1.3 A student must submit a petition to the discipline department chair or faculty designee for each course to be challenged.
 - 13.1.4 The examining faculty member shall determine the nature and content of the exam. (CCR, Title 5 §55050(c).

- 13.1.5 If the student completes the examination with a passing grade as determined by the examining faculty member, the examining faculty member shall sign the petition, indicating the grade for the course successfully challenged and forward it and the backup documentation to the Admission and Records Office for transcription of credit.
- 13.1.6 A student may be charged a fee for challenging a course through credit by exam which shall not exceed the enrollment fee associated with the enrollment in the course for which the student seeks credit by examination. (CCR, Title 5, §55050 (i)).

14.0 Credit by Exam for High School Articulated Courses

Procedures for granting credit by exam through high school articulated courses shall be in accordance with LRCCD R-7135.

Agenda Item Decision #2-Call to Action

The four Los Rios Colleges and the District Academic Senate ~~submit a joint report in support~~ [the Academic Senate of California Community Colleges \(ASCCC\) Fall 2019 Plenary Resolution “Support Infusing Anti-Racism/No Hate Education in Community Colleges”](#) ~~of a call to action from the Academic Senate of California Community Colleges.~~ Specifically, ~~we resolve to~~ [the following Resolved statements from that resolution](#):

- *denounce racism for its negative psychological, social, educational, and economic effects on human development throughout the lifespan;*
- *take steps to not only strive for a greater knowledge about and the celebration of diversity but also to support deeper training that reveals the inherent racism embedded in societal institutions in the United States, including the educational system, and asks individuals to examine their personal role in the support of racist structures and the commitment to work to dismantle structural racism; and*
- *infuse Anti- Racism/No Hate Education in all its activities and professional development opportunities to the degree that doing so is feasible.*

To achieve this, ~~all of~~ our [Academic](#) Senates are committed to:

1. ~~Make a tentative agenda now that includes~~[Include](#) a discussion of anti-racism/no-hate education [on agendas](#). Remembering that we do not have to have an answer to start a conversation.
2. Prioritize culturally responsive curricular redesign with our curriculum committees.
3. Acknowledge, without assigning blame, that the structure of our colleges house the biases and prejudices of their founding times. Those biases have privileged some and disadvantaged others, particularly African American and LatinX communities.
4. Prioritize the evaluation of hiring and evaluation processes [with an equity lens](#).
5. Request services from the ASCCC about any of these topics if needed.
6. Evaluate our academic senates and find the voices among our faculties missing in governance. Find ways to empower those voices.
7. Work with our administrations, classified professional colleagues, and students to find constructive ways students can express themselves about ~~these deaths and the~~ structural and historical biases that exist.

Reports

District Educational Technology Committee (DETC) report to DAS Nov 3, 2020

- DETC members discussed two new Legal Opinions published by the CC Chancellor’s Office:
 - [CCCO Legal Opinion 2020-11: Real Time Captioning](#)
 - [CCCO Legal Opinion 2020-12: Cameras-on Requirements](#)

- DECT formed a taskforce with representatives from LRCFT, Administration, DO-IT, DE Coordinator, and Curriculum. Group is working to synthesize the legal opinion 2020-12 and other zoom privacy guidelines into a District Cameras-on Guideline document that will be forwarded to DAS as soon as it is complete.
 - Timeline: urgent
- The committee also heard reports from representatives of the following groups:
 - District Accessibility Plan Implementation Committee - DAPIC (K. Knudsen)
 - Workgroups are making great progress defining the scope of work:
 - What needs to be accessible in order for courses to be 508 compliant? (Types of files and instructional resources as well as the criteria that must be satisfied in order for these to be considered “accessible”)
 - Existing training available for accessibility (Los Rios ACCA and @ONE)
 - Eventually, this research will be processed and applied by the groups determining faculty responsibility and future trainings
 - Los Rios Colleges Online (T. Powell)
 - Working on a process for inventorying online pathways
 - Training and PD group is working to identify existing online teaching trainings offered outside our District that may be considered “equivalent” to a potential mandated training for Los Rios faculty who would like to teach online.
 - Potential district mandated training is currently under negotiation
 - DO-IT (M. Day and T. Armstrong)
 - New tool in Canvas: PlayPosit
 - Preferred Gender Pronoun is turned on in Canvas
 - Preferred email rolling out soon (students can select their preferred email address in eServices, this will not affect Canvas and other tools accessed through single sign-on)
 - Working to continue Canvas phone support (Instructure is moving to chat-based support)
 - Working on a student tech-support hotline for each College
- ARC Digital Media Proposal still being reviewed by LMS Group
- Test Proctoring (Proctorio, Zoom) discussion tabled until November Meeting.