



## District Curriculum Coordinating Committee (DCCC)

August 26, 2016  
2:30 p.m. to 4:30 p.m.  
Main Conference Room

### MINUTES

#### Members Present:

ARC: Lynn Fowler (AO), Joe Gilman (Chair), Hugh Howard, Lisa Lawrenson, Marie Schirmer  
CRC: Michael Lawlor (DCCC Chair), Brian Noel (Chair), Amanda Paskey, Torence Powell,  
Lee Weathers-Miguel  
FLC: John Alexander, Monica Pactol, Eric Wada (Chair)  
SCC: Dyan Pease (Chair), Brett Thomas, Richard Yang

- I. Call to Order at 2:36 PM
- II. Approval of Agenda – by consensus
- III. Approval of Minutes from April 29 meeting – by consensus
- IV. Announcements/Updates
  - A. Introductions were completed. New members – Welcome to Hugh Howard. DAS has yet to appoint a representative.
  - B. SCC access to IS designator has been granted and announced.
  - C. 2016-17 Meeting Schedule: 8/26/16, 9/23/16, 10/28/16, 12/2/16, 1/27/17, 2/24/17, 3/24/17, 4/28/17 all in LRCCD Main Conference Room.
  - D. Recorder for meetings - Aug: ARC, Sept: CRC, Oct: FLC, Dec: SCC, Jan: ARC, Feb: CRC, Mar: FLC, Apr: SCC – Schedule approved.
- V. Competency Committee Report – No reports. Michael Lawlor will research the terms for Competency Committee Chairs and contact current/past chairs and report at the next meeting.
- VI. Curriculum Proposals:
  - A. Courses/Programs by College - All curriculum items are listed at the end of the minutes. All were approved unanimously.  
ARC – M/S/P Unanimously  
CRC – M/S/P Unanimously  
FLC – M/S/P Unanimously  
SCC – No items.
  - B. Status of Collaboration Requests – There are currently no collaboration requests.

C. Course Designator/Thematic Block Requests

1. First Reading – PLUMB (ARC), MAKR (FLC)

2. Second Reading –

- a. PLUMB Designator (ARC) - It was M(Pease)/S(Fowler)/P unanimously to suspend rules and consider the PLUMB designator at second reading. The PLUMB designator was approved unanimously (M(Pease)/S(Fowler)/P unanimously). ARC agreed that the plumbing apprenticeship program will not cross into the SCC HVAC program.
- b. MAKR Designator (FLC) - It was M(Pease)/S(Weathers)/P unanimously to suspend rules and consider the MAKR designator at second reading. The MAKR designator was approved unanimously (M(Pease)/S(Lee)/P unanimously).

- VII. Updates from the District – Curriculum Chairs from Northern California Community Colleges are invited to a Curriculum Streamlining event at Butte College on October 13 and 14. Jamey Nye asked (via Michael) that Los Rios Chairs plan to attend.
- VIII. DAS Report - No report. A DAS representative to DCCC has yet to be appointed.
- IX. SAG Report – No report.
- X. Other
- A. Music Families Deletion: Popular Music, World Music and Vocal Ensemble are not part of the approved Music Families plan. Deletion of these families was approved unanimously (M(Shirmer)/S(Gilman)/P unanimously). Michael will inform Phil Smith to remove these families.
  - B. Competency Committee Voting Form – The form was approved at a previous meeting. Lynn Fowler will send Michael Lawlor the new version for distribution to the Competency Committee chairs.
  - C. CSERV courses review process – The committee agreed by consent that CSERV courses should be reviewed on the standard 6 year cycle. College Curriculum Chairs will inform department faculty of the course review schedule.
  - D. Repetition of Cooperative Work Experience – Board language vs Title V. LRCCD policy and regulations for repetition of work experience courses is more restrictive than Title 5, and as a result requires more paperwork. The committee agreed to send this issue to DAS to research possible revision of policy and regs.
  - E. Work Experience Hours on COR – At the Curriculum Institute it was noted that Work Experience hours are not the same as lab hours, and that the COR should ideally differentiate between lecture, lab and work experience hours. Presently, CCCC has not held up any LRCCD Work Experience curriculum due to the fact that the hours are listed as “lab.” The committee recommends that SAG research the difficulty in adding a new “Work Experience” hours choice, but that it is not a high priority item.
  - F. Program Discontinuance Process – Once a program is deleted by the Board, it should be removed from the catalog, but students with catalog rights can continue in the program. The committee discussed options regarding deactivation of the program at CCCC and when to notify Financial Aid.

**Approved Course/Program Items:**

**Courses:**

ARC	SLPA	105	Articulation and Phonology for the SLPA	New to District
ARC	SLPA	115	Speech, Language, and Hearing Clinical Strategies	New to District
CRC	DEAF	351	Introduction to American Deaf Culture	New to College
CRC	DEAF	352	Introduction to American Deaf Education	New to College
FLC	ESLG	86	Verb Tense and Aspect	Deletion
FLC	PHOTO	262	The Eastern Sierra Landscape, Mono Lake Basin	Deletion
FLC	PHOTO	390	Studio Lighting Techniques	Deletion

**Programs:**

FLC	Geology	Geology	Deletion
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