



**District Curriculum Coordinating Committee (DCCC)**

December 2, 2016  
2:30 p.m. to 4:30 p.m.  
Main Conference Room

**MINUTES**

**Attendance:**

Jamey Nye (DO), Lynn Fowler (AO), Alisa Shubb (DAS)  
ARC: Joe Gilman (Chair), Hugh Howard, Marie Schirmer  
CRC: Michael Lawlor (DCCC Chair) Amanda Paskey  
FLC: Eric Wada (Chair)  
SCC: Dyan Pease (Chair), Brett Thomas

- I. Call to Order – The meeting was called to order at 2:34 PM.
- II. Approval of Agenda – The agenda was approved by consent.
- III. Approval of Minutes from October 28 meeting – The minutes were approved by consent.
- IV. Announcements – Michael announced that DAS has not yet responded to our request regarding Community Service courses. He will remind DAS at the next meeting.
- V. Competency Committee Reports – No reports.
  - A. Reading Competency is currently reviewing SOC 305 (CRC)
  - B. Math Competency is currently reviewing CISP 300 (CRC).
  - C. Writing Competency is currently reviewing ARTH 301 (SCC) and RTVF 368 (CRC).
  - D. Assessment/Competency Instruments - Jamey updated the committee. Acuplacer will be used for both assessment and competency, as is allowed by regulations.
- VI. Curriculum Proposals:
  - A. Courses/Programs by College  
(All Courses/Programs are organized by college and listed at the end of this document.)  
ARC - All curriculum was approved unanimously. (MSP Pease/Wada)  
CRC - All curriculum was approved unanimously. (MSP Fowler/Gilman)  
FLC - All curriculum was approved unanimously. (MSP Pease/Fowler)  
SCC - All curriculum was approved unanimously. (MSP Fowler. Pease)
  - B. Status of Collaboration Requests – ENGR 412 is moving along. CHEM 306 has not seen progress. ECE 424 is a new request that has not yet been approved by the colleges.
  - C. Course Designator/Thematic Block Requests
    1. First Reading – ELTRN 180 (ARC), USFS (ARC)
    2. Second Reading – Rules were suspended to consider ELTRN 180 at second reading (MSP Fowler/Wada). The new ELTRN 180 – 189 thematic block was approved unanimously (MSP Fowler/Wada).

- VII. Updates from the District (Nye) – Jamey discussed Curriculum Streamlining. Based on the North/Far North meeting attended by several Los Rios faculty in October, the Chancellor’s Office will expand one-day meetings throughout the state. Streamlining at the Chancellor’s Office level will include a quicker certification process called “chaptering.” January catalog addendums may become mandatory. A discussion followed regarding the possibility of pushing catalog deadlines later, as printing the catalog has become less complicated. More student-friendly and consistent online catalogs were also discussed.
- VIII. DAS Report (Shubb) – Alisa reported that DAS was admonished for the concerning “Future of SOCRATES” agenda item title. (SOCRATES will remain our curriculum management system for the foreseeable future.) The Dual Enrollment recommendations will be at second reading at the next DAS meeting. Chancellor King informed DAS that Guided Pathways must be faculty-led. The District is considering a variety of grant opportunities.
- IX. SAG Report (Lawlor) – New SOCRATES features include Program-Level SLO reports and a compare feature for programs for Curriculum Committee members. Phil Smith is still working on the leap-frogging issue (in the race to DCCC status), and ASSIST Next-generation is in communication with Phil Smith and Dennis Holden regarding “Web-Services.” Phil has assured us that District IT could maintain SOCRATES for at least a few years in his absence, but that we should work towards identifying and training potential individuals to take over for him when necessary.
- X. Discussion Items
- A. Faculty Disciplines – Interdisciplinary Studies Update. The committee agreed to recommend to SAG that when “Interdisciplinary Studies” is chosen as the faculty discipline, a text box and prompt should appear allowing further explanation including the relevant disciplines, number of units required, etc. The prompt will include language from the “Minimum Qualifications for Faculty and Administrators” guide published by ASCCC. Michael will forward this wording to the chairs for possible inclusion in their curriculum handbooks.
  - B. PPC List – The committee agreed that we need to always have access to the updated list, and Jamey pointed out that it is updated and posted four times per year. Colleges should remove programs if there is no movement to develop the program within six years, unless there are extenuating circumstances. Clarification, review and possible revision of the PPC process will be brought to DAS.
- XI. Future Agenda Items – January, February and March DCCC meetings have been moved to the Chancellor’s Conference Room.
- XII. Adjournment – The meeting adjourned at 4:20 PM.

**NEXT MEETING: 1/27/17**

## Approved Course/Program Items:

### Courses:

ARC	ART	382	Metal Design: Emphasis in Mixed Media	Deletion
ARC	ART	383	Metal Design: Emphasis In Fabrication	Deletion
ARC	ART	384	Metal Design: Emphasis In Casting	Deletion
ARC	ET	193	Introduction to Robotics and Sensors	New to District
ARC	IDES	342	CADD for Kitchen and Bath Design	Deletion
ARC	MGMT	230	Introduction to Purchasing Contracts	New to College
ARC	MGMT	231	Negotiation Planning	New to College
ARC	MGMT	233	Purchasing Organization Management	New to College
ARC	PLUMB	101	Introduction to the Refrigeration Fitter Apprenticeship	New to District
ARC	PLUMB	150	Steamfitting and Pipefitting	New to District
ARC	PLUMB	161	HVACR Start, Test, and Balance	New to District
ARC	PLUMB	162	Refrigeration and Customer Service	New to District
ARC	PLUMB	170	Job Supervision and Foreman Training	New to District
ARC	PLUMB	180	Supermarket Refrigeration	New to District
ARC	PLUMB	181	Refrigeration Controls and Electrical Troubleshooting	New to District
ARC	PLUMB	182	Refrigeration and Hydronics Piping	New to District
ARC	PLUMB	190	Air Conditioning Pneumatic and Process Controls	New to District
ARC	PLUMB	191	Electrical and Direct Digital Controls	New to District
ARC	PLUMB	192	Pneumatic Controls and Computer Literacy	New to District
ARC	PLUMB	298	Work Experience in Plumbers and Pipefitters Apprenticeship	New to District
ARC	PSTC	1780	Campus Law Enforcement	New to District
ARC	RUSS	413	Russian for Heritage Speakers I	New to District
ARC	TA	310	Introduction to Film	Deletion
ARC	TA	312	History of Film	Deletion
ARC	TA	314	History of Film: 1880's through 1950's	Deletion
ARC	TA	315	History of Film: 1950's to Present	Deletion
ARC	TA	318	Diversity in American Film	Deletion
ARC	TA	320	Cinema Genres	Deletion
CRC	ESL	110	ESL College English Preparation: Intermediate	New to District
CRC	ESLL	111	Academic Listening, Speaking, and Presentation Skills	New to District
CRC	MEDA	145	Medical Assisting Certification Review	New to District
FLC	LTAT	310	Introduction to Individual Peer Tutoring	New to College
FLC	LTAT	1000	Supervised Tutoring	New to District
SCC	ADAPT	320	Arthritis Exercise, Individual Exercise for Individuals with Arthritis	Deletion
SCC	ADAPT	322	Back Care	Deletion
SCC	ADAPT	324	Heart Healthy	Deletion
SCC	ADAPT	331	Mobility Training for the Physically Limited	Deletion
SCC	ADAPT	332	Adapted Aquatics	Deletion

SCC	ADAPT	499	Experimental Offering	Deletion
SCC	CISA	303	Beginning Word Processing -- Corel WordPerfect	Deletion
SCC	CISA	304	Intermediate Word Processing -- Corel WordPerfect	Deletion
SCC	CISA	310	Introduction to Electronic Spreadsheets	Deletion
SCC	CISA	311	Intermediate Electronic Spreadsheets	Deletion
SCC	CISC	101	Introduction to Computers	Deletion
SCC	CISP	370	Beginning Visual Basic	Deletion
SCC	CISS	327	Cisco Networking Academy™: CCNA Security: Implementing Network Security	New to College
SCC	CISW	281	Web Professional Essentials I	Deletion
SCC	CISW	282	Web Professional Essentials II	Deletion
SCC	CISW	283	Web Professional Essentials III	Deletion
SCC	CISW	284	Web Professional Essentials IV	Deletion
SCC	CISW	323	Survey of Internet Technologies	Deletion
SCC	DAST	100	Introduction to Dental Assisting	New to District
SCC	ENGR	412	Properties of Materials	Revision
SCC	ET	192	Introduction to Robotics	New to College
SCC	ET	380	Introduction to Electronic Communications	New to College
SCC	ET	381	Electronic Communication Regulations	New to College
SCC	FASHN	141	Fashion Illustration Portfolio	Deletion
SCC	FASHN	323	Fabric Treatments	Deletion
SCC	FASHN	345	Flats and Specs	Deletion
SCC	FASHN	360	Clothing Alterations	Deletion
SCC	FCS	304	Concepts in Personal Finance	Deletion
SCC	FCS	306	Family Law Issues	Deletion
SCC	FLTEC	347	Bell 47 Series Initial Pilot Transition	Deletion
SCC	GCOM	101	Introduction to the Macintosh	Deletion
SCC	GCOM	103	Introduction to Adobe Acrobat	Deletion
SCC	GCOM	281	Web Professional Essentials I	Deletion
SCC	GCOM	282	Web Professional Essentials II	Deletion
SCC	GCOM	283	Web Professional Essentials III	Deletion
SCC	GCOM	284	Web Professional Essentials IV	Deletion
SCC	GCOM	380	Interactive Design I	Deletion
SCC	GCOM	383	Interactive Design II	Deletion
SCC	IDES	300	Fundamentals of Interior Design	Deletion
SCC	IDES	308	Styling and Staging, Residential	Deletion
SCC	IDES	321	Textiles for Interior Styling, Staging, and Production	Deletion
SCC	IDES	322	Materials of Interior Design	Deletion
SCC	IDES	333	Space Planning for Residential and Commercial Spaces	Deletion
SCC	IDES	401	Tabletop Production	Deletion
SCC	IDES	402	Soft Furnishings Fabrication - Home Accessories	Deletion
SCC	IDES	402.1	Soft Furnishings Fabrication- Table Accessories	Deletion

SCC	IDES	402.2	Soft Furnishings Fabrication - Pillows, Cushions, and Chair Coverings	Deletion
SCC	IDES	402.3	Soft Furnishings Fabrication - Bedding	Deletion
SCC	IDES	403	Soft Furnishings Fabrication - Window Treatments	Deletion
SCC	IDES	403.1	Soft Furnishings Fabrication - Window Shades	Deletion
SCC	IDES	403.2	Soft Furnishings Fabrication - Curtains and Draperies	Deletion
SCC	IDES	403.3	Soft Furnishings Fabrication - Window Top Treatments	Deletion
SCC	IDES	499	Experimental Offering in Interior Design	Deletion
SCC	IS	494	Topics in International Studies	New to District
SCC	MUIVI	335	Mentorship & Vocal Repertoire	New to District
SCC	MUP	402	Vocal Ensemble I	Deletion
SCC	MUP	403	Vocal Ensemble II	Deletion
SCC	MUP	404	Vocal Ensemble III	Deletion
SCC	MUP	405	Vocal Ensemble IV	Deletion
SCC	MUP	406	Vocal Ensemble	New to District
SCC	MUP	407	Advanced Vocal Ensemble	New to District
SCC	MUSM	354	Sound Recording Workshop	Deletion
SCC	PHOTO	267	California Urban Photography	New to District
SCC	PHOTO	268	California Mountain Photography	New to District
SCC	PHOTO	269	California Desert Photography	New to District

**Programs:**

ARC	Biology	Biology	New Program
FLC	Biology	Biological Sciences: Health Science: Pre-professional	Deletion
FLC	Interdisciplinary Studies	Interdisciplinary Studies: Understanding and Self Development	Deletion
SCC	Business	Business, Retail Management	Deletion
SCC	Business	Office Administration, Virtual Office and Management Technologies, Level D	Deletion
SCC	Computer Information Science	Web Professional	Deletion
SCC	Computer Information Science	Web Professional	Deletion
SCC	Economics	Economics	New Program
SCC	Education/Teaching	Child and Adolescent Development	New Program
SCC	Family and Consumer Science	Instructional Assisting, Bilingual/Bicultural Emphasis	Deletion
SCC	Family and Consumer Science	Instructional Assisting, Bilingual/Bicultural Emphasis	Deletion
SCC	Family and Consumer Science	Instructional Assisting, General	Deletion
SCC	Family and Consumer Science	Instructional Assisting, General	Deletion
SCC	Family and Consumer Science	Instructional Assisting, Special Education	Deletion
SCC	Family and Consumer Science	Instructional Assisting, Special Education	Deletion

SCC	Graphic Communication	Interactive Design	Deletion
SCC	Graphic Communication	User Interface and Web Design	New Program
SCC	Graphic Communication	Web Design	Deletion