



District Curriculum Coordinating Committee (DCCC)

January 26, 2018
2:30 p.m. to 4:30 p.m.
Main Conference Room

Minutes

Members Present: Tammy Montgomery (DO), Jamey Nye (DO), Lynn Fowler (AO), Alisa Shubb (DAS), Shania Pence (Student rep); **ARC:** Al Ahmadi, Joe Gilman (Chair), Kate Jacques (for Lisa Lawrenson), Valarie Rose; **CRC:** Brian Noel (Chair), Amanda Paskey, Kim Harrell (for Torence Powell); **FLC:** Eric Wada (Chair); **SCC:** Renee Medina (Co-Chair), Dyan Pease (Co-Chair and DCCC Chair), Richard Yang

Absent: Juana Esty, Carlos Lopez, Monica Pactol, Steven Boyd

Guest: Shannon Mills (DAS)

- I. The meeting was called to Order at 2:35 PM.
- II. Agenda was approved.
- III. Minutes from December 1, 2017 meeting were approved.
- IV. Announcements/Updates
 - A. Introductions, New members, Guests
 - B. Note taking at DCC this spring: 1/26 (ARC), 2/23 (CRC), 3/23 (FLC), 4/27 (SCC)
 - C. Announcements: Michael Lawlor is now the interim Dean at the Elk Grove Center so Dyan Pease is taking the role of DCCC Chair a semester earlier than planned.
 - D. Dyan requested corrections to attendance sheet and/or membership list – none were suggested.
- V. Competency Committee Reports
 - A. Reading Competency (Chair: Tracy Rauschkolb, FLC): The reading competency committee recommends denial of CRC SOC 305 and approval of ENGRD 311. DCCC approved the recommendations (MSP Fowler, Gilman, unanimous)

There was discussion about the current process and it was suggested by Lynn Fowler that the DCCC might want to require the competency committees to provide the completed rubrics along with the recommendations to deny or approve competency requests. Dyan said she would ask get more information on process from the DAS.
 - B. Math Competency (Chair: Jean Vrechek, Joseph Steever, SCC): None
 - C. Writing Competency (Chair: Josh Roberts, SCC): None

VI. Curriculum Proposals:
A. Families – None

Joe Gilman indicated that he remembered discussion last year about families in the FITNS area. The colleges were going to look into it but we never heard back. Dyan Pease said she would take a look in Socrates to see if progress was made with the FITNS families. She will report back next meeting.

B. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

All items were approved.

ARC: MSP Wada, Ahmadi, unanimous approval

Discussion about changes with FIRE at ARC. Fifty-four courses will be majorly overhauled. It was decided to keep the outlines as revisions as long as the content has not significantly changed.

CRC: MSP Fowler, Gilman, unanimous approval

FLC: None

SCC: None

C. Status of Collaboration Requests – Many of the collaboration requests have been in process for a long time so the group discussed each one. ACCT 341 was requested in March, 2017. All four colleges are still at draft. Dyan asked the Chairs to check with ACCT faculty to find out if they still want to collaborate on this course. CHEM 306 is moving along nicely except at CRC. Brian said he would check with the developer at his campus. CISA 308 is a collaboration between ARC (outline at TR) and CRC (outline is at draft) – Brian will check on this one as well. CISS 315 is at DCCC status for both SCC and ARC and was approved. Chairs will catalog CISS 315. FITNS 412 is a collaboration between ARC (at TR) and SCC (at Draft) – Dyan said she would check with Connie Zeurcher on this one. PHOTO 370 and 372 are both at DCCC for SCC but still at TR for CRC. Brian will check with the developer at CRC. Finally, CRC and SCC are both at Draft status on SPORT 318. This collaboration was initiated in May, 2017. Dyan will check with Connie Zuercher and Brian will check with the CRC developer to see if they still want to collaborate.

D. Course Designator/Thematic Block Requests

1. The new ARC designator and thematic block (ESLA) had first reading. There were no concerns.

VII. Updates from the District: Jamey provided an update from the district. He shared information about the AB 705 meetings. He reported that English is ready to implement and will use self-reported GPA for placement of students in English 300 or in one level below transfer + coreq. Math is in process of developing a plan. ESL hasn't met yet. Reading has met and is developing a plan.

VIII. DAS Report: None

IX. SAG Report : None

X. Decision Items

A. PPC Process – no discussion, the new process is still waiting for final approval from the DAS.

XI. Discussion Items

A. Class Size Max on COR:

Alisa Shubb and Shannon Mills represented the DAS with the request that the DCCC develop a set of criteria that could be applied when faculty want to request a class size maximum on the COR. Various members of the DCCC expressed strong concerns. Many on the DCCC feel that this is a union issue and the LRCFT would need to be involved with discussions about adding class size maximums to the COR. LRCFT needs to be involved because we could potentially be putting ourselves in trouble with accreditation if we cannot meet the requirements of our own CORs Others feel that class size maximums are a scheduling issue between faculty and Deans and, as such, do not belong on the COR. Still others voiced concerns about the process that got us to this point. It seems we have moved from “exploration” of the idea to “implementation” of the idea without a clear set of records showing the process of decision-making. Some courses in Los Rios have specified class maxes in methods of instruction section in the COR. Faculty have expressed that they do not want F2F and online sections to have different caps. Facilities could be reason why there is class cap. The DCCC requested further discussion and clarification at the DAS on February 6, 2018.

B. ESL and Level Coding: We ran out of time for discussion on the ESL and level coding.

XII. Future Agenda Items

- A. GE Patterns
- B. Community Service Courses
- C. Meta-Majors

XII. Adjournment: The meeting adjourned at 4:45 pm

NEXT MEETING: February 23, 2018

Course/Program items for today’s meeting:

(Note to chairs: Please move approved curriculum by Monday, January 29th)

Courses:

ARC	CISA	348	Exploring Presentation Graphics	New to District
ARC	FFS	1510	Intermediate Incident Command System (I-300)	New to District
ARC	FFS	1511	Advanced Incident Command System (I-400)	New to District
ARC	FFS	1512	National Incident Management System (NIMS) ICS All-Hazards Safety Officer (E954)	New to District

ARC	FFS	1531	Initial Attack Dispatcher (D-311)	New to District
ARC	FFS	1532	Aircraft Dispatcher (D-312)	New to District
ARC	FFS	1534	USDA Law Enforcement Dispatch (LEDSP)	New to District
ARC	FFS	1540	Introduction to Wildland Fire Behavior (S-190)	New to District
ARC	FFS	1541	Intermediate Wildland Fire Behavior (S-290)	New to District
ARC	FFS	1542	Introduction to Wildland Fire Behavior Calculations (S-390)	New to District
ARC	FFS	1543	Advanced Fire Behavior Calculations (S-490)	New to District
ARC	FFS	1544	Intermediate National Fire Danger Rating System (S-491)	New to District
ARC	FFS	1545	Prescribed Fire Implementation (RX301)	New to District
ARC	FFS	1546	Introduction to Fire Effects (RX-310)	New to District
ARC	FFS	1547	Prescribed Fire Plan Preparation (RX341)	New to District
ARC	FFS	1548	Smoke Management Techniques (RX-410)	New to District
ARC	FFS	1552	National Incident Management System (NIMS) ICS All-Hazards Resources Unit Leader (E965/S349)	New to District
ARC	FFS	1553	Incident Training Specialist (S-445)	New to District
CRC	ARTPH	301	Beginning Photography	Deletion
CRC	ARTPH	310	Intermediate Photography	Deletion
CRC	ARTPH	314	Large Format Photography	Deletion
CRC	ARTPH	322	Color Photography	Deletion
CRC	ARTPH	340	Alternative Process Photography	Deletion
CRC	ARTPH	341	Advanced Alternative Process Photography	Deletion
CRC	ARTPH	342	History of Photography	Deletion
CRC	CISA	330	Desktop Publishing	Deletion
CRC	HORT	304	Horticulture Business Practices	Deletion
CRC	HORT	342	Landscape Construction and Maintenance for Designers	Deletion
CRC	HORT	352	Irrigation Systems Troubleshooting and Retrofitting	Deletion
CRC	PHOTO	276	Digital Bookmaking	Deletion
CRC	FITNS	310	Aquatic Fitness I	New to College
CRC	FITNS	314	Aquatic Fitness III- Deep Water Jogging	New to College
CRC	FITNS	443	Swimming IV	New to College
CRC	TMACT	322	Basketball III	New to College
CRC	ARCH	342	Introduction to Green Buildings	New to District
CRC	COMM	482	Honors Seminar: Persuasion within Social Issues	New to District
CRC	ESLL	124	Advanced Listening and Speaking for Allied Health Careers	New to District
CRC	ESLR	124	Advanced Reading and Vocabulary for Allied Health Careers	New to District
CRC	ESLW	124	Advanced-Low Writing for Allied Health Careers	New to District

Programs:

CRC	Photography	Photography	Deletion
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