



District Curriculum Coordinating Committee (DCCC)

September 27, 2019

2:30 p.m. to 4:30 p.m.

Main Conference Room

Minutes

Members Present:

ARC: Lynn Fowler (AO), Joe Gilman, Kate Jaques (for Lisa Lawrenson), Valarie Rose (Chair)

CRC: Brian Noel (Chair), Amanda Paskey, Michael Lawlor

FLC: John Alexander, Rose Giordano (Chair), Bindu Mukkamala (student rep), Danny Siegfried, Eric Wada

SCC: Renee Medina (Chair), Dyan Pease (DCCC Chair), Shannon Gilley

- I. Meeting Called to Order at 2:30 PM
- II. Agenda approved by consensus
- III. Minutes from August 30, 2019 meeting approved by consensus
- IV. Announcements/Updates
 - a. Introduction of Guests – New Student Representative from FLC: Bindu Mukkamala
 - b. CRC taking notes for this meeting. Note taking for the remaining fall meetings: 10/25 (FLC), 12/6 (SCC)
 - c. DCCC meeting schedule for 2019/2020: 10/25, 12/6, 1/31, 2/28, 3/27, and 4/24
 - d. The DCCC Chair for the 2020/21 Academic Year – FLC
 - e. Student members to the DCCC need to be appointed by each of the Student Senates at the four colleges. Bindu Mukkamala is our only student representative from FLC.
- V. Competency Committee Reports
 - a. Math Competency (Chair: Jim Walker):
 - i. POLS 382 (CRC): Follow-up discussion regarding this denial (carry over item): Renee shared the Math Competency Guidelines and Rubric being used by the committee with DCCC. Renee and Lynn have not yet gathered any additional details regarding the process or this denial, but will continue to investigate and report back next month.
 - ii. STAT 101 (FLC): Submitted to competency committee on 9.19.19
 - b. Writing Competency (Chair: Not yet appointed by DAS): None
 - c. Update from Lynn Fowler and Renee Medina on competency committee guidance for increased transparency this academic year.
 - i. Update from Lynn: Rubric is heavily weighted towards Math courses. It seems all competency committee members should be able to judge courses against rubric, not just Math Faculty members. Rubric seems out of sync with Title 5 requirements and more restrictive. Committee should consider how courses with CSU 4b, IGETC 2a, or C-ID meet math competency.
- VI. Curriculum Proposals:

- a. Families: KHA
 - i. Joe researched KHA families at other colleges/districts. Dyan made a table comparing families, both current and proposed, within Los Rios to other districts/campuses researched. DCCC recommends that information that has been compiled be sent to KHA with a target total of 20 families maximum.
 - b. Courses/Programs by College
 (All Courses/Programs are organized by college and listed at the end of this agenda.)
 - i. Joe moved to add AT 178 to agenda as a NTD course. 2nd by Renee, carried unanimously
 - ii. ARC Courses - Motion for Approval: Brian 2nd: Joe, carried unanimously
 - iii. CRC Courses/Programs – None
 - iv. FLC Courses/Programs - Motion for Approval: Joe 2nd: Renee , carried unanimously
 - v. SCC Courses - Motion for Approval: Brian 2nd: Valerie, carried unanimously
 - c. Status of Collaboration Requests
 - i. Collaboration Request status was reviewed. Renee mentioned that dept. chairs/faculty contacts may not be aware that a draft is created when they agree to collaborate. They may need to be made aware of what the next steps are, and/or the courses may need to be assigned to a different faculty member since the draft is automatically made in the name of the department chair / faculty discipline contact in SOCRATES.
 - ii. ECON 310 ready to catalog.
 - d. Course Designator/Thematic Block Requests:
 - i. SCC: DDSN 370 – 379 Thematic Block Request (1st reading)
 - ii. SCC: IMMT New Designator and Thematic Blocks Request (1st reading)
 - iii. Renee motioned to suspend rules on these two designator/thematic block requests to consider them at 2nd reading today. 2nd by Lynn; carried unanimously
 - iv. DDSN Thematic Block Request (now at 2nd reading): Motion for approval by Renee, 2nd by Joe, carried unanimously
 - v. IMMT New Designator and Thematic Blocks Request (now at 2nd reading): Motion for approval by Renee, 2nd by Shannon, carried unanimously
 - vi. Information Item: SCC now has access to the SJS designator
- VII. Updates from the District
- a. PPC List
 - b. Competency
- Tammy was not present so these items will be carried over for next month.
- VIII. DAS Report
- a. Eric mentioned that there is an interest in aligning GPA thresholds across the four colleges for AB705 placement. There was discussion around the implementation of

the updated Hiring Manual. There was discussion around a potential 2+2 program w/ ASU.

IX. SAG Report:

- a. At the first meeting the SAG defined priorities for the year. Topics of the meeting included AO dropdown menu, CTE requisite review requirements, Interdisciplinary issues, SOCRATES course ordering, and CB codes.
 - i. Agreed to prioritize finalization of updates to AO dropdown menus.

X. Discussion Items

- a. Inconsistency between Ed Code requirements and Los Rios practice of requiring all certificate courses to be completed with a grade of “C” or better.

- i. At the August meeting, the group recommended that we have a 2.3.1 and 2.3.2 for the proposed Certificate of Achievement Policy to include the GE Certificate of Achievement which has different requirements:

2.3 Successful Completion

2.3.1 Successful completion of the Certificate of Achievement shall be defined as completion of courses with grades of at least “C” or “P” in every course required in the Certificate of Achievement earned.

2.3.2 Successful completion of the General Education Certificate of Achievement shall be defined as the completion of the General Education for transfer pattern with a grade point average of “C” (2.0) or better for the collection of courses required. Courses with the grade of “F” shall not count towards the General Education Certificate of Achievement.

- ii. Lynn recommended the addition of 2.3.2.1 and 2.3.2.2 with the specific unique requirements of CSU GE and IGETC certificate requirements in order to differentiate from all other certificates.

- b. GE Comparisons for articulation project – next steps

- i. Lynn discussed the need to support AO’s work in this project. She’s been deciphering data to determine how many fully online GE courses are offered at least 2 of the 4 colleges.

- c. Discussion about the use of Interdisciplinary Studies as a faculty discipline (Brian Noel)

- i. A report was compiled with all courses in SOCRATES that list interdisciplinary studies as the faculty discipline. Discipline specific work experience courses seem to be the biggest offender.
 - ii. Michael Lawlor found that there is a Faculty Discipline option in SOCRATES for Work Experience Instructor/Coordinator. WEXP courses should be revised to have this rather than Interdisciplinary Studies.
 - iii. Each college should review courses identified that use Interdisciplinary Studies as the faculty discipline and make revisions as necessary.

XI. Future Agenda Items

- a. Lynn would like to add an agenda item regarding the proposition of allowing students pursuing ‘Local’ degrees to use any of the 3 GE patterns (local, CSU GE, or IGETC).

XII. Adjournment @ 3:54 PM

NEXT MEETING: Friday, October 25, 2019, 2:30 – 4:30; DO Main Conference room

Course/Program items for today’s meeting:

(Note to chairs: Please move approved curriculum by Monday, September 30th)

Courses:

ARC	ENGLT	330	African American Literature	New to College
ARC	DCDT	191	Speed and Skill Development	New to District
ARC	ENGLT	486	Honors African American Literature	New to District
ARC	SPEECH	362	Mediated Communication Experience	New to District
FLC	GEOG	332.1	Introduction to Desktop GIS	Deletion
FLC	GEOG	332.2	Intermediate Desktop GIS	Deletion
FLC	GEOG	350	Data Acquisition in GIS	Deletion
FLC	MATHS	95	Support for Introduction to Mathematical Ideas	New to College
FLC	TAFILM	330	Film Making	New to College
FLC	BUS	303	Introduction to Business Data and Data Analytics	New to District
FLC	BUSTEC	309	Computer Familiarization	New to District
FLC	TAFILM	365	Acting for the Camera	New to District
SCC	ATCAD	309	Airline Operations and Performance	New to District
SCC	MAKR	155	Wood Maker	New to District
SCC	MAKR	156	Print Maker	New to District
SCC	NUTRI	335	Principles of Food Science	New to District

Programs:

FLC	Business	Business Analyst/Data Analytics	New Program
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