



District Curriculum Coordinating Committee (DCCC)

October 25, 2019

2:30 p.m. to 4:30 p.m.

Main Conference Room

Minutes

Members Present:

District: Lynn Fowler (AO), Tammy Montgomery (DO)
ARC: Al Ahmadi, Roxanne Morgan, Valarie Rose (Chair)
CRC: Juana Esty, Brian Noel (Chair), Michael Lawlor
FLC: John Alexander, Rose Giordano (Chair), Eric Wada
SCC: Shannon Gilley, Ginny McReynolds, Renee Medina (Chair), Dyan Pease (DCCC Chair)

- I. Call to Order: at 2:30pm
- II. Approval of Agenda: approved by consensus
- III. Approval of Minutes from September, 2019 meeting; approved by consensus
- IV. Announcements/Updates
 - A. Introduction of Guests: none
 - B. Note taking this fall: 10/25 (FLC), 12/6 (SCC)
 - C. DCCC meeting schedule for 2019/2020: 10/25, 12/6, 1/31, 2/28, 3/27, and 4/24
Nov meeting day falls on holiday week
 - D. The DCCC Chair for the 2020/21 – FLC
Actively recruiting
 - E. Student members to the DCCC need to be appointed by each of the Student Senates at the four colleges. Bindu Mukkamala will serve from FLC.
- V. Competency Committee Reports
 - A. Math Competency (Chair: Jim Walker):
 - o **POLS 382 (CRC):** Follow-up discussion regarding this denial (carry over item)
CRC faculty would like feedback on how requests are approved/denied
 - o **STAT 101 (FLC):** Denied with a vote of 8 to 2 with 1 abstention
 - B. Writing Competency: N/A
 - C. Update from Lynn Fowler and Renee Medina on competency committee guidance for increased transparency this academic year.
Discussion on increasing membership of competency committee and providing additional guidance to members on how decisions are made in the voting process. L. Fowler and R. Medina will develop draft language to provide guidance to Math Competency committee and developers on decision making processes in determining competency requirements.
- VI. Curriculum Proposals:
 - A. Families: KHA – DCCC feedback sent 10/8/19
No feedback has been returned, yet, to DCCC chair

B. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC

CRC

FLC

SCC

Courses

ARC: All courses approved; B. Noel moved to approve; E. Wada 2nd

CRC: All courses approved; L. Fowler moved to approve; V. Rose 2nd

SCC: L. Fowler; 2nd motion to physical education activity curriculum will be held at each local CC committees at 2nd reading until group agrees to complete task as done so and accepted to DCCC; R. Medina, 2nd with an adjustment to hold FITNS 400 to allow for inclusion into a family.

Discussion: FITNS new to college/district curriculum submissions will be at risk for being on hold until work completed on adjusting KHA families. Lack of adherence puts district at-risk for non-compliance during an audit. Committee will inform KHA faculty involved that until they create a set of families and indicate which courses are included and approved by DCCC, that all curriculum will remain at the local 2nd Reading status until further notice. All other non-FITNS courses approved; B. Noel moved to approve; L. Fowler 2nd.

Programs

CRC: All programs approved;

FLC: The program on hold until next meeting. Discussion regarding CIP/SOC/TOP codes appropriateness.

SCC: All programs approved;

C. Status of Collaboration Requests

Committee recommended that ARTH 300 be pulled by the next due to lack of participation from all colleges; MATH 125 approved

D. Course Designator/Thematic Block Requests:

o SCC New thematic block request for ESLLAB

o SCC New thematic block request for CHEMT

Request to suspend the rules B Noel; L. Folwer to move 1st and 2nd Reading; B. Noel Motion, V. Rose 2nd; Discussion: Clarification if these courses are support courses. R. Medina confirmed that they are not. All committee members approved.

o Information Item: CRC now has access to the FIRE designator

VII. Updates from the District

A. PPC List – Vote due November 10, 2019

T. Montgomery reported current requests for September from CRC, FLC and SCC. All programs can move forward for upcoming vote.

B. Competency - No report

VIII. DAS Report - No report

IX. SAG Report - No report

X. Discussion Items

- A. DAS voted to affirm the DCCC recommendation for Certificate of Achievement Requirements with changes at its October 15, 2019 meeting.
D. Pease reported feedback from G. May regarding wording. This work will move forward by T. Montgomery to JP Sherry.
- B. GE Comparisons for articulation project – next steps
L. Fowler reported that four AOs met and agreed to each take a part of the areas where is lack of consistency among courses in the district.
- C. Discussion about the use of Interdisciplinary Studies as a faculty discipline (Brian Noel)
WEXP courses appear to the biggest use of this discipline and will be handled locally

XI. Future Agenda Items

Use of any of the three GE patters for local degree patterns that are transfer oriented

When the catalog year begins

XII. Adjournment

NEXT MEETING: Friday, December 6, 2019, 2:30 – 4:30; DO Main Conference room

Course/Program items for today’s meeting:

(Note to chairs: Please move approved curriculum by Monday, October 28th)

Courses:

ARC	BIOL	490	Science Skills and Applications	Deletion
ARC	ECE	432	Leadership in Diversity	Deletion
ARC	ART	365	Printmaking II	New to District
CRC	HIST	312	History of the United States (to 1865)	Deletion
CRC	HIST	313	History of the United States (1865-1945)	Deletion
CRC	HCD	382	Learning Strategies for College and Life	New to College
CRC	AMT	101	Bureau of Automotive Repair (BAR) Emissions Update	New to District
CRC	MUP	423	Composition Ensemble Workshop	New to District
SCC	ANTH	322	Archeological Site Identification	Deletion
SCC	ANTH	494	Topics in Anthropology	Deletion
SCC	FITNS	308	Step Aerobics	Deletion

SCC	FITNS	436	Lifeguard Training	Deletion
SCC	HEED	314	Community First Aid and Safety	Deletion
SCC	HEED	321	CPR: BLS for the Professional Rescuer	Deletion
SCC	KINES	364	Theory of Swimming	Deletion
SCC	KINES	365	Theory of Water Polo	Deletion
SCC	KINES	374	Theory of Volleyball	Deletion
SCC	KINES	376	Theory of Wrestling	Deletion
SCC	KINES	381	Fitness and Weight Management	Deletion
SCC	KINES	411	Personal Trainer Certification: Program Design & Instructional Methodology	Deletion
SCC	KINES	453	Training and Conditioning of Sports	Deletion
SCC	KINES	454	Coaching the Young Athlete	Deletion
SCC	KINES	457	Sport First Aid for Coaches	Deletion
SCC	LTAT	330	Desire2Learn Familiarization	Deletion
SCC	MUIVI	441	Brass Instruction	Deletion
SCC	MUIVI	443	String Instruction	Deletion
SCC	MUIVI	445	Woodwind Instruction	Deletion
SCC	MUIVI	447	Percussion Instruction	Deletion
SCC	PACT	340	Fencing	Deletion
SCC	PSYC	489	Topics in Psychology - Honors	Deletion
SCC	PSYC	494	Topics in Psychology	Deletion
SCC	TMACT	300	Soccer, Indoor	Deletion
SCC	TMACT	301	Indoor Soccer II	Deletion
SCC	TMACT	370	Water Polo	Deletion
SCC	FITNS	384	Weight Training II	New to College
SCC	FITNS	400	Body Fitness (Walking or Jogging) (Outline held for inclusion in family)	New to College
SCC	ADMJ	480	Concepts of Criminal Law - Honors	New to District
SCC	AH	123	Prevention and Management of Chronic Conditions	New to District

SCC	AH	300	Introduction to Project Management for Healthcare	New to District
SCC	EDUC	342	Introduction to Bilingual Education	New to District
SCC	EDUC	360	Working with the School-Age Child	New to District

Programs:

CRC	Construction	Construction, Building Performance and Energy Assessment	Deletion
CRC	General Education	Liberal Arts	Deletion
FLC	Medical Technology	Pre-Clinical Laboratory Scientist Trainee (Outline held for PPC vote)	New Program
SCC	Administration of Justice	Legal Studies	New Program
SCC	Education Studies	Teacher Education	New Program