

Los Rios District Matriculation & Student Success Committee

Monday, February 22, 2016

District Office Board Room

2:30pm-4:30pm

Minutes

Members Attending: Kathy Degn (DMSSC Chair), Vice Chancellor Sue Lorimer (Administrative Liaison), Associate Vice Chancellor Victoria Rosario (Alternate Administrative Liaison), Jerome Lahey (ARC Classified Staff), Richard Andrews (CRC Classified Staff), Mark Garrett (FLC Counseling Faculty), Leila Stone (SCC Counseling Faculty), Jessica Nelson (ARC Counseling Faculty), Debra Luff (SCC Matriculation Coordinator), Irina Marsant (SCC Assessment SPA).

Members Teleconferencing: Melanie Dixon (FLC Interim VPSS).

Members Not in Attendance: Salena Mamuyac (District Representative for Assessment), Parrish Geary (FLC Matriculation Coordinator Coordinator), Judy Mays (ARC Matriculation Coordinator), Tera Diggs-Reynolds (ARC Non-Counseling Faculty/Local Co-Chair), Regina Drake (ARC Student Representative), Camile Moreno (CRC Non-Counseling Faculty/Local Chair), Denise Marshall-Mills (CRC Counseling Faculty), Christine Thomas (CRC Matriculation Coordinator), Howell Ellerman (FLC Non-Counseling Faculty/Local Chair), Pamela Smith (FLC Student Representative).

Meeting Guests: None.

- I. **Call to order** – The meeting was called to order at 2:32 p.m.
- II. **Approval of agenda** – Approved as presented.
- III. **Approval of minutes for November 16, 2015** - Approved as submitted.
- IV. **Public comments** – None.
- V. **Introductions** – None.
- VI. **Administrator’s Report:** None
- VII. **Chair’s Report:** None
- VIII. **Action Items:** None
- IX. **Discussion items**
 - a. Final Report, Fall 2015 Online Orientation Work Group– V. Rosario
The work group reviewed content of the on-line orientation and incorporated suggested changes. This continues to be an on-going product for changes and improvements. Over 30,000 students have completed the on-line orientation to date. All Los Rios orientation modules are available via You Tube. It was requested that Colleges notify VC Rosario of any requested changes, corrections, etc. to the on-line orientation content.
 - b. SSSP/Equity – Interest in a District Wide “kick-off” meeting
Purpose would be for Colleges to collectively discuss the progress and subsequent successes in the

areas of both Student Services and Instruction. The Deans Council will create a time line for this meeting.

c. Adult Education Grant update – S. Lorimer

The planning grants have been completed and are now in the implementation phase. The funding available was directed specifically to the K-12 sector. Program funds were directed in two different ways, to support programs that were continued in spite of prior year budget cuts and to create new or existing education consortium projects. Next major task will be to involve CC Faculty, along with Adult Education Instructors, to identify appropriate College courses that could be used to establish a pathway between the Adult Ed programs and the CC programs.

d. LMS-Distance Education update – S. Lorimer

On-line Education Initiative (OEI) - Interest seems to be in favor of adopting Canvas as the platform to be used since this will be the State adopted platform. Currently Canvas will be available to the CCC free of charge. Additional support/acceptance will be sought from DAS and local Senates as well. The on-line orientation will have to be “migrated” over to Canvas as it currently is housed in D2L. For a period of time we will be operating with both systems, D2L and Canvas, since not all users can switch over at the same time. It has yet to be determine how much time it will take for faculty to switch systems and if there will be a need for overload to be offered during this transition time.

e. DMSSC – Committee Charge – All

A second reading of the updated DMSSC charge was completed and changes were incorporated. There was discussion about item “e” in particular and the need for each SSSP Coordinator to be from the same constituency group or not. The discussion focused on if our priority was in having content experts or constituency group representatives. The committee agreed that content expertise was the priority and that it was possible to meet this priority and still have a faculty majority on this committee. The document will be presented as an action item at the next DMSSC meeting. If approved, the updated committee charge will then be presented to DAS for their consideration and subsequent approval.

f. Math Course Repeatability – All *and* Pre-requisite Pilot Workgroup– C. Moreno
Tabled to next meeting.

g. New Standard Assessment Practices implementation Update (CAI) – All

CRC/SCC will be early adopters for Fall 2016 of new Assessment. FLC/ARC will implement at a later date. ARC staff present did request that ARC be included in the earlier adoption date, but it was not determined if there was still time to include them or not. There is an RP group report (You Tube link will be provided electronically to committee) on Multiple Measures that members are encouraged to watch.

The link is also included here:

<https://www.youtube.com/watch?v=rHf4MIXqVdE&list=PLHq5kPzACRMsDDreNtyfsiQ4YiBI0vrZX>

It was announced that there would be a District Wide CAI meeting to be held on Friday, February 26 at the Ethan Way Center. Each Faculty Senate was asked to select faculty representatives to attend.

Committee members were also encouraged to review the Research and Planning Groups (RP Group) work surrounding the use of Multiple Measures in the Assessment process. This information can be found here: <http://rpgroup.org/projects/multiple-measures-assessment-project>

h. Accreditation Results – Items related to DMSSC

It was determined that there were no Accreditation findings that were directly related to DMSSC.

X. **Adjournment** - The meeting was adjourned at 4:25 p.m.