

Los Rios District Matriculation & Student Success Committee

Monday, April 16, 2018

Main Conference Room

2:30pm-4:30pm

Minutes

Members Attending: **Judy Mays** (Chair), **Melanie Dixon** (Administrative Liaison), **Robin Neal** (VPSS Representative – ARC), **Tera Diggs-Reynolds** (Non-Counseling Faculty/Local Co-Chair – ARC), **Jerome Lahey** (Classified Matriculation Rep – ARC), **Shannon Cooper** (Matriculation Coordinator – CRC), **Richard Andrews** (Classified Matriculation Rep – CRC), **Ellen Holmsen** (FLC Counseling Faculty), **Tina Royer** (Non-Counseling Faculty/Local Chair – FLC), **Molly Springer** (Matriculation Coordinator – SCC), **Karen Tercho** (Non-Counseling Faculty/Local), **Anel Bravo** (Classified Matriculation Rep – SCC).

Members Not in Attendance: **Renee Hyder**, (District Representative for Assessment), **Shannon Mills** (DAS Liaison), **Kimberly McDaniel** (VPSS Representative – CRC), **Jessica Nelson** (Counseling Rep – ARC), **John Hess** (Non-Counseling Faculty/Local Co-Chair – ARC), **Chad Funk** (Interim Matriculation Coordinator – ARC), **Kathy Degen** (Non-Counseling Faculty/Local Chair – CRC), **Camile Moreno** (Non-Counseling Faculty Rep – CRC), **Davin Brown** (Matriculation Coordinator – FLC), **Leila Stone** (Counseling Rep – SCC).

- I. **Call to order** – The meeting was called to order at 2:34pm.
- II. **Approval of agenda** – Judy asked Committee members if there was any problem with addressing item C under Discussion Items on the agenda before item A; there was no disagreement regarding this change. There being no other issues or concerns, the agenda was approved by consensus.
- III. **Approval of minutes** – The minutes from March 19, 2018 were approved by consensus.
- IV. **Public comments** – There were no comments on behalf of the public.
- V. **Introductions** – None.
- VI. **Administrator's report** – Melanie Dixon reported that there have been additional meetings with the Assessment coordinators to troubleshoot issues now occurring since the roll out of the new placement process. It was noted that placements based on high school academic information are still subject to the two year recency requirement. Students who allow their placements to expire before enrolling in English or math will be required to submit a hard copy of their high school transcript in order to receive a new placement as long as it is still within the 10 year window allowed by CCCApply.

Melanie also provided an update on AB 705 and the memorandum entitled *Initial Guidance Language* which was issued by the State Chancellor's Office on March 22, 2018. The memorandum makes it clear that the minimum high school GPA for placement into English composition should be set at 2.6. For placements based on this standard, additional academic support courses are not suggested. Students with GPAs between 1.9 and 2.6 would also be placed in English composition and colleges are encouraged to consider additional academic and co-requisite support to improve student success. The memorandum further noted that students with GPAs below 1.9 would also be placed in English composition and additional academic support should be required.

With Guided Pathways being implemented at ARC and CRC, Los Rios as a district moved quickly to adopt a placement process based on AB 705 and the language that was included in the legislation

which was signed in October of 2017. The new process currently in place district wide will require some adjustments with regards to English placement in order to be in compliance with the Chancellor's Office guidelines outlined in the memorandum.

VII. **Chair's report**

- a. **AB 705 Update** – See Administrator's report above.
- b. **New Committee Chair** – Judy announced that Angelena Lambert from SCC, will be taking over as chair of the committee for 2018-2020.

VIII. **Action items** – There were no action items.

IX. **Discussion items**

- a. **Continued discussion of DMSSC work in relation to new initiatives; responses/feedback from local Matriculation & Student Success Committees** – In addition to local feedback, Chair Judy Mays wanted to ensure that the points presented in the small group discussions at the last meeting (as reflected in the 3-19-18 minutes) are as comprehensive as possible and asked Committee members present to consider whether there are additional functions or areas within the colleges that could be included within any proposed framework for a new committee charge. Judy noted that there are functions within each college that are not specific pillars within the Guided Pathways framework which could be considered. As an example, Judy noted that priority registration, mental health, Student Experience Lifecycle (SEL) and student equity are current or soon to be launched programs that do not have district oversight or coordination. It was suggested that these functions or areas could exist under DMSSC, however, that does not imply that a standing committee would exist for each function or area. Workgroups could be formed as needed to address specific issues. However, there was strong support voiced for a standalone Student Equity Committee. Committee members present discussed making this a formal proposal to the District Academic Senate in the next academic year. It was suggested that any new Committee charge be as inclusive as possible, however, attempting to structure the Committee based on campus governance structures will not work because every campus in the District has a different structure. There is still a desire to place the current district wide workgroups under DMSSC and to also determine what they are doing and whether ongoing meetings are necessary.
- b. **Probation & Dismissal Information from the district wide workgroup** – Postponed.
- c. **Priority registration categories and number of students in each category – is there basis for updating priority registration guidelines as a way to incentivize enrollment for students enrolled in their first semester?** – This agenda item was proposed as a way to incentivize enrolling in subsequent semesters by giving students additional registration priority based on units in progress. Of particular concern was the fact that students in their first semester do not enroll until the end of priority one registration and are in the same category as newly matriculated students. Pros and cons were discussed and it was strongly suggested that the committee first collect data which reflects how many students actually take advantage of their priority registration date before making adjustments to current guidelines. It was also noted that the move to Guided Pathways along with the changes in the way students are placed in English and

math will impact student's course taking behavior in the future. Melanie Dixon will submit a request to District IT for data showing how many students actually enroll on their assigned priority registration date. This data will better inform this discussion and any potential proposal from the group.

X. **Adjournment** – The meeting adjourned at 4:35pm.

Next Meeting: Judy announced that she is unable to chair the meeting scheduled for May 14, 2018 due to a schedule conflict; therefore, the meeting is canceled. Committee members should look for a schedule of meetings to be forwarded from the incoming chair.

Respectfully Submitted by:

Judy Mays