

# Los Rios District Matriculation & Student Success Committee

Monday, September 17, 2018

District Office Board Room

2:30pm-4:30pm

## Minutes

**Members Attending:** Angie Lambert (Chair), Melanie Dixon (Administrative Liaison), Kimberly McDaniel (SCC - AVPSS), Inna Tikhonov (FLC – Counseling Faculty), Jerome Lahey (ARC – Classified Matriculation Rep), Leila Stone (SCC – Counseling Faculty), Anel Bravo (SCC - Classified Matriculation Rep), Tina Royer (FLC – Non-Counseling Faculty/Local Chair), Richard Andrews (Matriculation Coordinator – SCC), Tera Reynolds (ARC – Classified Matriculation Rep), John Seamons (CRC – Non-Counseling Faculty/Local Chair)

**Guests:** Jill Morrison (FLC)

- I. **Call to order** – The meeting was called to order at 2:30pm.
- II. **Approval of agenda** – The agenda was approved by consensus.
- III. **Approval of minutes** – The minutes from April 16, 2018 were approved by consensus.
- IV. **Public comments** – There were no comments on behalf of the public.
- V. **Introductions** – Committee members introduced themselves.
- VI. **Administrator's report** – Melanie Dixon reported about the recommendations from the state regarding AB705 implementation. The state said that reading competency will no longer be assessed upon beginning college; the District Reading Skills Graduation Competency Committee is meeting to determine if the current GE patterns in local degrees meet reading competency or if Engwr 300 meets reading competency. The recommendations give ESL longer to implement as communication/decisions at the state level are still being made regarding this discipline. Regarding Math, the recommendations state that all students must be given a placement to a transfer-level course or transfer-level course with a co-requisite support course. The District Office believes that Guided Self Placement is one of the next steps in this process.

The District Office is looking into the contract associated with the Early Promise Program and feels that, from their perspective, the contract is a barrier for students. A one-sheeter is being prepared for internal understanding that will look at the number of students affected and the change for these students.

The District will begin the Early Application this year. For 2018, the applications will open on November 1<sup>st</sup> but in future years, the date will move to early October to align with the CSU and UC applications.

## VII. Chair's report

- a. **New Committee Chair** – Angie Lambert introduced herself as the new committee chair.

VIII. **Action items** – There were no action items.

IX. **Discussion items**

- a. **Continued discussion of Committee Name and Purpose** – The changes to the committee charge that were put forward in 2016 were passed out to the group. The request for the changes was pulled (by this committee) last spring due to a renewed focus for change. We would like to update the charge of this committee to include rooting our work in Equity and to modify structure so that it is nimbler in our rapidly changing environment. Ideally, workgroups attending to the business of the committee would be performing the work, reporting up to this committee, and back to local committees. This committee would then discuss, vote, and make recommendations to the District Office and the District Academic Senate as applicable.
- b. **Priority Registration (Continued from Spring Semester)** – Tina Royer from FLC brought forth the idea of requesting an increase in registration priority for students in their first semester. This would be based on their in-progress units with the thought that increasing their registration date by a few days could help increase retention (these students usually have enrollment dates at the end of priority registration with those fully matriculated). We are still waiting for the data from District IT showing how many students actually enroll on their priority registration date.
- c. **Advanced Education Students** – This agenda item was brought forth by Tina Royer from FLC regarding the two course-cap currently imposed on advanced education students at FLC. The concern is that, with AB705 and the creation of co-requisite support classes, students would have only a math or English class in a semester, preventing them from taking other coursework. Discussion took place and it was determined that each campus has a different process for advanced education students. Schools should collect the process/rules for advanced education students. We would like to form a workgroup to look at these processes. Angie will email local chairs to seek out those interested in participating. It was also noted that currently, when an advanced education student graduates high school and begins attending one of our campuses, they are treated as a “new” student in relation to application and enrollment. This process should be reviewed as well.
- d. **Probation and Dismissal Information from District-Wide Workgroup** – Jill Morrison from FLC brought this agenda item forward to consider Progress Renewal for Students. At FLC, they are considering a process known as *Progress Renewal* which alleviates records of Incomplete (I), Withdrawal (W), and No Pass (NP) from student records. As current processes of Academic Renewal only address grades of D or F, this new process would address W and I and would be especially beneficial for students who have been in Probation/Dismissal status and are now back on-track academically. Discussion included the fact that, while we have local control over our processes, we can not guarantee if transfer Universities will accept it. Also, Academic Renewal processes are currently aligned at the campuses.
- e. **Early Application** – As noted at the beginning of the meeting, one of the goals of the early application is to align our applications with the UC and CSU applications. One benefit is that high school students will be able to view our schools as first-choice options in their college selection processes and increase enrollments. This has been in discussion for over two years but is coming to fruition very quickly and poses some challenges that are still being worked out. Workgroups are addressing the fact that applications will be accepted for Spring '19, Summer '19, and Fall '19 beginning in November and we need to make sure that students get the appropriate

communication from the beginning. We also should make sure that outreach departments are aware of these changes and that this process is aligned and incorporated into college discussions.

X. **Adjournment** – The meeting adjourned at 4:26 pm.

**Next Meeting:** Monday, October 15, 2018, Board Room, 2:30 – 4:30 pm