

## Educational Technology Committee

February 23, 2017

### Notes (approved March 23, 2017)

Sue Lorimer (Co-Chair)	DO	PR	Kandace Knudson (Co-Chair)	SCC	PR
Markus Geissler-out Sp17	CRC	EX	Zack Dowell	FLC	PR
Grace Austin	SCC		Marsha Reske	ARC	PR
Tak Auyeung	ARC		Gregory Beyrer	CRC	PR
Jena Bills	CRC	EX	Jennifer Kraemer	FLC	PR
Caleb Fowler	FLC		Sheley Little	SCC	PR
Patricia Harris Jenkinson	SCC		Alice Dieli	ARC	PR
Adam Karp	ARC	EX	Stephen McGloughlin	CRC	PR
Gary Hartley	FLC	PR	Elaine Ader	SCC	EX
Kirk Sosa	CRC	PR	Tom Danford, Interim CIO	DO	PR
Brian Pogue	SCC	PR	Daniel Gilbert-Valencia	ARC	PR
Jon Santos	ARC	PR	Andrew Brooks	DO	PR
			Others:		

### Welcome and Introductions

The meeting was called to order at 3:07 by Co-chair Kandace Knudson and introductions were made. Sue introduced and welcomed Tom Danford, a CampusWorks Consultant, recently hired by the District for a two-year period to make headway on the *District Technology Plan* and to lead district IT. Tom informed the committee of his previous work experience.

### Approval of Notes from January 26, 2017

The draft notes of the January 26<sup>th</sup> meeting were approved with a minor correction by consensus.

### Campus IT Updates

- ARC –none
- CRC – Greg noted they are using a “course” generated in Canvas for committee business, are working on amending their distance education master plan to focus on utilizing OEI resources to meet goals, and discussing how lab and lecture are defined in the DE context.
- FLC – Zack noted they are working on developing a survey instrument to determine how technology is used by faculty, staff, and students and asked for any examples anyone may have. Kandace will send a sample to them.
- SCC – Kandace noted their local ed tech committee is reviewing unit plans.
- DO IT – Andrew presented information on D2L and Canvas usage and noted that we are still working with Instructure to improve their response times. He requested the committee provide him with any topics they’d like included in future reports. Greg noted that the D2L numbers represent the number of course requests; but the Canvas numbers are actual published courses. Marsha asked if multi courses count as only one course; and Andrew will update the information.

### College LMS/DE Update

- ARC –Marsha noted that the last Innovate! event was held in 2014 and there is a lot of interest in holding the event again, so they have reserved two days in August at ARC for the possibility of hosting this event. There is also a potential for a Canvas users conference in August in addition to or instead of the Innovate! event. She noted that Santa Rosa Junior College is also interested in hosting the event. ARC held a “Canvas Fest 1” on February 14<sup>th</sup>

and faculty are using the tools in Canvas and reporting back on their experiences. They will be piloting Proctorio software soon which costs approximately \$10/student for an entire year. She noted that faculty who have traditional face-to-face classes are also interested in Proctorio due to their use of testing in the online environment. She volunteered to give a demo on this at a future meeting. Sue cautioned that any removal of classroom time by doing online activities may impact regular effective contact time and may turn an on ground course into a hybrid. Marsha distributed the OEI's Course Design Rubric document to the committee.

- CRC – none.
- FLC – none.
- SCC – none.

### **Demonstration: VeriCite**

Greg provided a demonstration on VeriCite and reviewed a video he provided to the committee earlier. He noted that VeriCite was selected by the OEI as its anti-plagiarism software and the OEI didn't review Turnitin because it was not selected as a finalist. He noted that the cost of VeriCite is approximately half of what we pay now for Turnitin; students are able to see the instructor's rubric through the entire process of generating and submitting a paper (they are not able to with Turnitin); and colleges could possibly "seed" the database with papers previously submitted through D2L to expand the search feature from just internet sources to any paper previously submitted.

It was noted that a switch from Turnitin to VeriCite would need to be considered formally by the LMS coordinators and workgroup, which would advise this Committee. Educational Technology Committee would then recommend to the Chancellor's Cabinet after all interested parties at the campus have had a chance to weigh-in on the proposed change which in addition to being part of the transition to Canvas would also alleviate the accessibility issues experienced with Turnitin at about half the cost. Andrew noted that the LMS coordinators have already discussed the switch and officially recommend that the district adopt VeriCite; both platforms are loaded and could be used; and that our contract with Turnitin expires June 30, 2017. Andrew will check to see about cost and also about the ability and ease of getting information on previously submitted papers out of Peoplesoft because it is doubtful that Turnitin and D2L would be willing to provide this information to us. Greg noted that if we are able to gain access to previous information, he heard that one district was able to upload approximately 500,000 files to seed the database. It was noted that the inability to load these files would not be a reason to forgo the switch to VeriCite.

Kandace asked if the results of a plagiarism scan could be PDF'd with VeriCite to make the possibility of reporting the incident for student discipline easier. Greg noted that it can. The need to get the information out to everyone (especially faculty who require a lot of submitted papers as part of their course) and the Academic Senates at each campus was noted as well as the need for training during the summer. Greg noted that the video he provided today could be shared with faculty. Kandace noted that she'll take the item for discussion to the District Senate. Sue noted that the next step now that the LMS Coordinators have recommended adoption of VeriCite will be to purchase and implement.

### **Canvas Rollout Experiences**

Andrew noted that the rollout has been smooth, and the enrollment issues experienced at the outset have been fixed. He noted that Instructure has been providing help desk support from 5:00p.m. through 8:00 a.m. and that contract will expire June 30<sup>th</sup>. Currently, the contract through the OEI is for 24 hours of phone support, but the electronic submissions are not 24 hours and in fact come to DO IT for help. He is obtaining quotes to continue and possibly expand the service. He will update the figures on his report and send it out with the notes for this meeting.

### **Discussion Items**

- a. District Technology Plan Update – Sue noted the *District Technology Plan* was approved the Board of Trustees on February 8<sup>th</sup>. Some items contained in the plan are already underway, but two items the college presidents and vice presidents found most important were: course scheduling software and student lifecycle (i.e. Starfish). A group will need to be formed to review the purpose, goals and value and outcomes for obtaining and implementing a new system, and this will most likely be led by campus presidents to ensure campus-wide engagement and disbursement of information. Another group will be formed at district office as well. There will be a selection stage and an implementation stage. The actual impact on IT will be relatively small compared to the work required at the campus. Some of the \$200,000 IEPI funding received by each campus will be used to purchase the course scheduling software, but the funds for maintenance of the software have not yet been determined. Sue noted that she requested that Gabe Ross, AVC Communications & Media, develop a communication plan focusing on this in much the same way as we did to keep everyone abreast of the progress being made on the Strategic Plan.
- b. Mobile Device Management – due to many members not being present, this item will be discussed at the next meeting. The talking points will be sent out again as a reminder.
- c. Innovate! Funding Options – the desire of those present to find funding to hold and ensure the continuation of Innovate! was discussed. Sue noted that campuses receive Program Development funds for professional development and could choose to allocate funding based upon their FTE toward this event since it is seen currently as an “instructional” event impacting mainly faculty and not a district event such as IBA which impacts all employee categories. Marsha noted obtaining funding for advertising and food is a major hurdle for any event, but especially a large scale event. Kandace noted that the Senate is talking about PD across the district and how to better utilize limited resources. Daniel noted that he feels this is a district-wide event that does impact all employee categories. Sue asked for estimates of a base amount of attendees and costs which she will share with VPIs/VPSSs. She noted that finding somewhere to “house” the responsibility for organizing this event on an annual basis would be a good idea (much like the Study Abroad Program).

### **Future Items**

- Top Hat (clicker technology) – (PJ suggestion)
- BHAGs Idea – Pathways/Enrollment Management/Iepi Grant (Elaine Ader)
- Demonstration – Proctorio (Marsha Reske)

Adjourned at 4:25.

Next Meeting - The next meeting is scheduled for March 23, 2017

**Learning Management Update  
Education Technology Committee Meeting  
February 22, 2017**

**1. D2L Volume update (as of 2/20/17)**

	Spring'16 <u>Final</u>	<b>Spring'17 Current</b>	% of <u>prior</u>
▪ D2L Course Offerings	3,710	<b>2,861</b>	-23%
▪ PS Graded Components	4,599	<b>3,671</b>	-20%
▪ Faculty	1,495	<b>1,162</b>	-22%
▪ Student Enrollments	126,369	<b>93,830</b>	-26%
▪ Unduplicated Students	56,044	<b>48,447</b>	-14%

**2. D2L Improvements & Other Status**

- End of Semester maintenance will be June 1, 2017.
- No additional upgrades or patches will be applied to D2L.

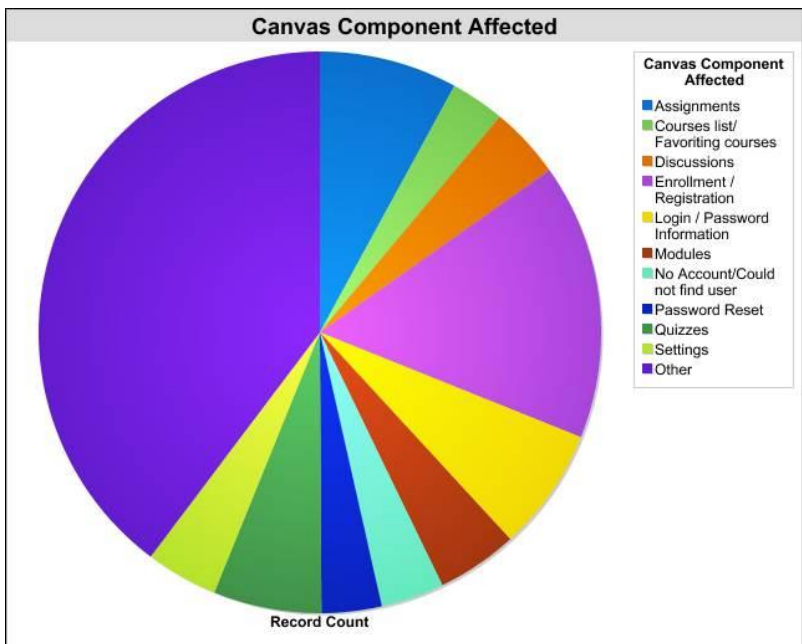
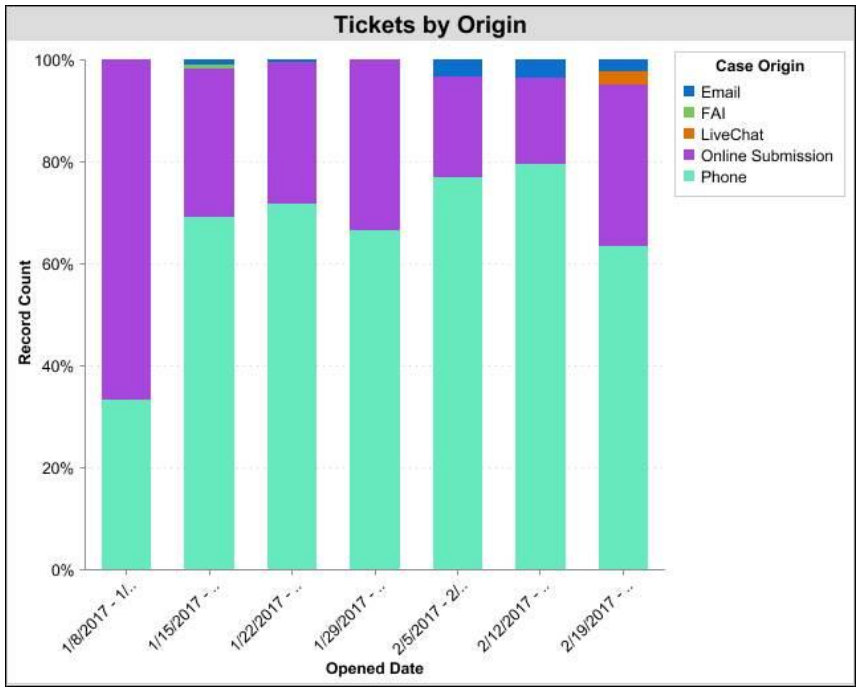
**3. Canvas Update**

- Counts for Spring' 17

	<u>Courses</u>	<u>Faculty</u>	<u>Students</u>
ARC	326	172	11,319
CRC	107	65	4,110
FLC	180	81	5,313
SCC	<u>272</u>	<u>144</u>	<u>10,491</u>
<b>Total</b>	<b>904</b>	<b>447</b>	<b>29,740</b>

- Issues
  - Enrollment issues have been resolved.
  - No outstanding issues to report.
- Canvas 24/7 Helpdesk Statistics

	<u>Email</u>	<u>Live Chat</u>	<u>Online Sub</u>	<u>Phone</u>	<u>Total</u>
<b>Total</b>	<b>11</b>	<b>3</b>	<b>252</b>	<b>592</b>	<b>860</b>



**4. Google Apps Update**

- No new updates.

**5. Library System Update**

- Request to integrate ProQuest eBook Central with the Sierra System.
  - Production Services Unit is working on this request.
- Request to load all faculty and staff in addition to the existing student load.
  - Application Services Unit is working on this request.