

**Educational Technology Committee
February 28, 2019
Notes (draft)**

Name	Location	present?	Name	Location	present?
Jamey Nye (Co-Chair)	DO	PR	Alice Dieli (Co-Chair)	ARC	PR
TBD	CRC		Zack Dowell	FLC	
Marsha Reske	ARC	PR	Kandace Knudson	SCC	PR
Grace Austin	SCC		Gregory Beyrer	CRC	EX
Jena Trench	CRC		Jennifer Kraemer	FLC	
Caleb Fowler	FLC	PR	Sheley Little	SCC	PR
Patricia Harris Jenkinson	SCC		Kirk Sosa	SCC	
Adam Karp	ARC	PR	Stephen McGloughlin	CRC	PR
Matt Wright	FLC	EX	Jeff Lewis	FLC	
Jeff Bucher	ARC		Mike Day	DO	EX
Brian Pogue	SCC	PR	Daniel Gilbert-Valencia	ARC	
Pamela Bimbi	ARC	PR	Guest: Andy Divanyan	DO	PR
Tammy Montgomery	DO	EX			

Welcome

The meeting was called to order at 3:05PM by Alice Dieli and Jamey Nye.

Approval of Notes from January 2019 and the Agenda

The committee approved the draft notes of the January meeting and today's agenda meeting by consensus. It was noted that committee documents are now available in Canvas.

Discussion Items

Goals/Vision for Ed Tech Committee

No changes were suggested to goals/vision for the Educational Technology Committee which was discussed at the last meeting. The group agreed that the charge of the committee should be followed more closely and the group should focus more of its meetings on topics related to academic computing versus updates from every campus. The Academic Senate could refer items related to online education or educational technology to this committee for recommendations.

Revisions to Ed Tech Committee Membership

It was noted that Board Regulation 3412 related to Ed Tech Committee purpose, areas of responsibility, and committee composition was reviewed at the last meeting.

Representatives from DOIT and each campus keep the committee in the loop regarding technical IT. Governance committees at the campus may have changed, but we don't want the proportion of faculty to change on this committee. If the committee decides to change its composition, the changes would go to the chancellor's cabinet and then to the Board for approval. The draft changes will be put into Canvas for review by all committee members.

Los Rios Online

Discussion was held regarding a recommendation to standardize the reimbursement for faculty who align their online courses with the OEI's rubric. Currently three campuses have differing compensation amounts (due to different levels of support available) and one campus has not yet determined an amount for compensation.

ARC's model for support and compensation of faculty aligning their courses with the OEI rubric and submitting them to the OEI was reviewed. Scaling this model for the whole district is desirable. The district is working on converting two existing faculty members to district-wide faculty coordinators (possibly at 80% coordinator/20% instruction) to assist in the submission of 20% of our courses by 2020. The faculty coordinator would be responsible for the "a, b, and c" steps of the process and would be funded by backfilling the two faculty with new hires. The backfilled positions would be in areas that are historically known to be in demand and the faculty selected for the coordinator position will be a tenured faculty with expertise in the online/OEI area. The need for a classified person similar to what ARC has (an SPA assigned 20% for this task) to review courses for accessibility issues was noted, but the difficulty of hiring new classified positions was also noted. Any new classified position(s) would need to be funded from campus resource allocations, but a district-wide position could be funded by each campus contributing a percentage of the salary. The location of the faculty coordinator and possibly the classified SPA would most likely be at a campus, but they would be available to all campuses via Zoom and/or by travel to the appropriate campus. The desire for a single process for the district with equal support and compensation for all was noted and would most likely initially involve the faculty coordinator and classified support reviewing proposals on a first come first served basis (not weighted toward the campus from which the employees are hired), but might be weighted toward courses deemed in high demand/ desirable for students in the future. All campuses would have equal access to the district wide faculty coordinator and special projects classified position.

It was noted that at ARC, faculty coordinators assist faculty who (1) enroll in a self-paced course in Canvas which guides them through looking at their course and aligning it with the OEI's rubric and (2) once they get their course ready for review by meeting the a, b, and c standards having an anonymous peer reviewer review the course and make comments. The need for an accessibility expert (section d of the OEI process) at each campus was noted. It was noted that hiring of classified on campus is a college issue; not a district issue and should be brought to VPA's attention at each campus during the classified prioritization process. It was noted that other districts are hiring Instructional Designers to handle this work as recommended by the OEI.

Any recommendations we have regarding the compensation recommendation and filling of these positions would be made to the Academic Senate with collaboration with the union. Discussion on how to determine the number of hours it takes to align a course with the OEI's was held. This is difficult to determine due to the differing amounts of support and expertise of faculty at each campus. It was noted that when a course goes to the OEI, it is only assigned to the submitting faculty and it is portable for them.

The effect of an ESA issued to an adjunct for aligning their course with the OEI was noted because it would be tied to FTE and might put adjuncts over the threshold for adjunct FTE. A way to avoid this would be to issue the ESAs for summer work which does not affect annual FTE.

A side bar question regarding class caps in Los Rios and in the OEI was asked. The caps are set by the college submitting the course and may not be uniform. Even within Los Rios, faculty have the right to choose to increase their class caps, and rooms size can also affect class caps.

A recommendation will be drafted to:

1. recommend hiring faculty as faculty coordinators to review a, b, and c in the OEI's submission process. (Jamey will check with Deputy Chancellor Matista regarding funding)
2. recommend 20 hours (at the B2B3 salary schedule) as the minimum number of hours required by faculty to get their courses aligned with the OEI's rubric. It was noted that additional time is needed to get OEI approval.
3. recommend we review the numbers of hours to determine if the compensation is appropriate.

The group agreed to continue with the current campus-specific compensation model for courses already "in the pipeline" but switch to a district-wide standard amount for summer/fall submissions. District funds would be used to compensate faculty aligning their courses beginning in the summer/fall. Courses that are already in the pipeline will be compensated at the current rate established by each campus (with hopefully some coordinating between campuses regarding a more common rate) then once the model is adopted, the district-wide standard will apply to all courses.

Online CTE Pathways Grant

Opportunities to apply for three tracks of CTE grants (expanding existing programs to 100% online; developing new 100% online courses; and support for ancillary activities related to online education) were discussed. It was noted that the presidents of each college are coordinating and determining which grants would best serve our district. Letters of intent are due March 15th, and the deadline for the grant application is May 15th. A suggestion to submit for a grant to tackle the equity gap of DI students related to basic knowledge of how to participate in online courses was made.

Informational Updates

DOIT and LMS

None – no report submitted.

College LMS/DE

SCC – representative noted desire to be part of the group to develop the process for the district-wide review/alignment of courses with the OEI, including assisting with determining the fair compensation for faculty. They have secured FTE for a case management classified to assist in determining the gaps/needs of DI students.

FLC – no report

CRC – there is a DE summit on March 14. They are working on Starfish initiatives.

ARC – it was noted that proposed changes to Title 5 regarding DE will become effective on March 17, but no guidelines have been issued from the State Chancellor's Office. The District will wait for guidelines from the state before going forward with any changes to the course outlines of record in SOCRATES.

Adjourned at 4:35PM

Next Meeting – March 28