

**Educational Technology Committee  
December 12, 2019  
Notes (approved 1/30/20)**

| <b>Name</b>           | <b>Location</b> | <b>PR/EX</b> | <b>Name</b>            | <b>Location</b> | <b>PR/EX</b> |
|-----------------------|-----------------|--------------|------------------------|-----------------|--------------|
| Jamey Nye (Co-Chair)  | DO              | PR           | Alice Dieli (Co-Chair) | DAS             | PR           |
| Pamela Bimbi          | ARC-DE          | PR           | TBD-ARC Faculty        | ARC             |              |
| TDB – ARC Faculty     | ARC             |              | TBD-ARC Faculty        | ARC             |              |
| Adam Karp             | ARC-Adm         | EX           | TBD-ARC Faculty        | ARC             |              |
| Kristen Borth         | CRC             | PR           | Jena Trench            | CRC             | PR           |
| Patrick Crandley      | CRC-DE          | PR           | Paola Soriano          | CRC             | PR           |
| TBD-CRC faculty       | CRC             |              | Stephen McGloughlin    | CRC-Adm         |              |
| Zack Dowell           | FLC/LRCFT       | PR           | Jennifer Kraemer       | FLC             | PR           |
| Caleb Fowler          | FLC             | PR           | Angela Prelip          | FLC             | PR           |
| TBD-FLC DE            | FLC             |              | Matt Wright            | FLC-Adm         | PR           |
| TBD-SCC faculty       | SCC             |              | Kandace Knudson        | SCC             | PR           |
| P.J. Harris Jenkinson | SCC             | PR           | Brian Pogue            | SCC             | PR           |
| Sheley Little         | SCC             |              | Kirk Sosa              | SCC-Adm         |              |
| Tamara Armstrong      | DOIT            |              | Mike Day               | DOIT            | PR           |
| Tammy Montgomery      | DO-Amin -<br>NV |              | Nancy Wallace          | Librarian       | PR           |
| Marsha Reske          | ARC-NV          | PR           |                        |                 |              |

**\*NV indicates non voting member**

**Welcome**

The meeting was called to order at 3:09pm by the co-chairs.

**Approval of Notes from April and September 2019 and the Agenda**

The notes from the April and September meetings and the agenda for today’s meeting were approved by consensus with the addition to the agenda of reports from the OCDC efforts and Library added to the Informational Updates.

**Discussion Items**

**Membership of Committee**

It was noted that the changes to the membership will be presented to Chancellor’s Cabinet in January because the December meeting was cancelled. The topic of assigning of appropriate administrators to this committee will be discussed with the VPIs in January as well.

### **Accessibility Task Force/Ally Status/Title 5**

It was noted that at the last meeting volunteers were requested to work on the implications of the Accessibility Plan. It was suggested that these volunteers work with the DAS group that is being formed to eliminate duplication of efforts. However, it was noted that a DAS instituted group may not have representation from each of the constituencies and a district wide work group would, including students, faculty and staff who are disabled and impacted by the decisions being made.

Some things to consider are: What resources do we need to implement the plan and where are the workload and expertise boundaries. When is it appropriate and necessary to bring in experts. It was noted that Title 5 requires that classes are accessible, and we have a new district policy regarding accessibility that was generated by a group that developed a three-year plan to support accessibility online and identifying the needs, but also updating our policies around accessibility. The next step would be to implement the plan developed by the Accessibility Task Force. A group with members from all constituencies would be the best body to get this done.

It was noted that SCC's Academic Senate sent forward a resolution to the District Academic Senate regarding the expectations of faculty related to accessibility. CRC will soon follow suit. One of the recommendations in the resolution concerns hiring of faculty accessibility coordinators, instructional designers, etc. It was noted that one FTE has been set aside district-wide to support accessibility issues, and it is difficult to get additional classified positions.

The Committee agreed that Ally provides immediate relief for students by automatically generating different formats for content/documents in Canvas simply by turning the feature on. One of the ODC's noted that some faculty believe that the "green light" indicates that they are fully compliant, but this is not the case. It was noted that Ally doesn't make everything 100% accessible, but it's an improvement from where we are now; that it will not (and cannot) be used for evaluations because only the faculty can view it (students and deans do not see it); just turning on the feature is NOT a workload issue and therefore not a LRCFT issue (only faculty's measures to get their content accessible is a workload issue); and clear communications about what Ally does and doesn't do would be very helpful and relieve faculty worries regarding it impacting their evaluations.

Action Plan: (1) The Educational Technology Committee will make a recommendation to DAS to support turning on the ALLY feature for all content in Canvas. (2) A communication plan for faculty, including clear wording that this feature cannot be used for evaluations, will be drafted.

It was noted that accessibility itself increases the workload of online faculty greater than it does faculty who have only on ground face to face courses because many times the services of DSPS can't be used online and this may be a deterrent to teach online; and accessibility of a faculty's instructional content can be used in evaluations.

## Informational Updates

- IT – 4500 courses have some or all of their content in Canvas; 1900 faculty are using Canvas; 53,000 students are using Canvas. Only 163 courses have chosen to use Ally voluntarily. A request to make the opt-in based upon WID versus course by course. The LMS coordinators are discussing replacing Proctorio with another service. The library's ALMA system will be live by January.
- Library – Alma system training will be held during flex at SCC.
- OCDC – Fast Track & OEI Rubric Academy Report – they have hired a web designer, and plan to hire a web media design specialist, they will generate some videos, and have hired a clerk, a programmer and an online course designer with the grants they received. They will also hire short-term Assistant Online Course Designers who may be our students to do some of the work and allow the workload to be spread over more employees at a lower pay rate. The group meets weekly via Zoom and monthly in person to refine their processes. There are 105 faculty in Fast Track right now, with sixteen courses aligned with the rubric and five in the process of being reviewed. Faculty who submit their courses to the CVC-OEI receive their reimbursement for work once it's submitted.
- SCC – OTL academy is finishing up. They tested using a small piece of Smarter Measure Assessment as a starting point for case management in the fully online modality. Cranium Café Lite is being researched to be used especially for A&R and financial aid applications for distance education students. How to authenticate students in this environment is still being discussed. PacBac is also being researched. It was noted that the acquisition of any tools that will be used district-wide needs to be coordinated. An inventory of tools already in the district was requested to see what tools are already being used, and if we could get better pricing when other campuses want to use the same tool.
- FLC - no report. They will hold accessibility and OEI workshops during flex.
- CRC – updated the group on their activities.
- ARC – Accessibility Course Creation Academy will have a self-paced option available to the district soon. Reviewed their flex offerings.

## Announcements

Los Rios Online presentation tomorrow at 2:30 in the Board Room. Discussion about Los Rios online and our current efforts and how we could partner with ASU. It was noted that information about what Los Rios Online is would be helpful because there is a lack of clear information including what having a program online will look like in Los Rios. Los Rios Online pilot is a Business AST at ARC with a very small cohort. Some business process that we have still require students to come to campus and we don't have student services

scaled online. The lack of information could have led to some of the resistance currently being voiced. While information was shared with the Presidents and Vice Presidents during Exec Staff and VPI/VPSS meetings, it hasn't trickled down to some of the faculty and others who would be impacted which has led to legitimate concerns on their part. The criteria of when a program can claim to be online needs to be determined – is it when the majority of courses are available? If GE courses are not scheduled or offered at scale in a way to allow students to complete them in a timely manner, is that an online program? Campuses are working on getting their lab and communications courses online.

Another concern is that some CSUs are not accepting our general education courses for those students who are majoring in communication and are requiring our students to retake some core courses. In order to graduate from Northridge communication majors or engineers are required to retake some communications classes. This will affect our pathways. Students will still enter at junior level status, but may need to retake courses.

Adjourned at 3:50p.