

Revisions to Intents to Employ

For Intent to Employ – Temporary Classified Employees – Revisions:

1. Complete the P-103B-R
2. An Authorized Signer must sign
3. The P103B-R is e-mailed to IntentT@losrios.edu

For Intent to Employ – Student Employees – Revisions:

1. Complete the P-103C-R
2. An Authorized Signer must sign
3. The P103B-R is e-mailed to IntentS@losrios.edu

Note: more than one Revision Intent can be sent to the email box when attaching to an e-mail.

Updated: 5/2021