

Emergency Supplemental Paid Sick Leave (SB 95)

As you may be aware, Senate Bill (SB) 95 was recently signed into law and is effective January 1, 2021 through September 30, 2021. **Los Rios Community College District will continue to allow employees with qualifying reasons to utilize this leave through December 16, 2021**, up to the maximum leave usage amount. *Please note that this leave is not in addition to prior leave time taken, but is an extension of the current two weeks of supplemental sick leave available for qualifying COVID-related reasons.*

When can I utilize this leave?

You can utilize this leave when you:

1. Are subject to a quarantine or isolation period related to COVID-19 as defined by federal, state, or local orders or guidelines.
2. Have been advised by a health care provider to quarantine due to concerns related to COVID-19.
3. Are attending an appointment to receive a COVID-19 vaccine.
4. Are experiencing symptoms related to a COVID-19 vaccine that prevents them from being able to work or telework.
5. Are experiencing COVID-19 symptoms and seeking a medical diagnosis.
6. Are caring for a family member (child, grandchild, grandparent, sibling, or spouse) who is subject to a quarantine or isolation order or guideline or who has been advised to self-quarantine by a health care provider due to concerns related to COVID-19.
7. Are caring for a child whose school or place of care is closed or otherwise unavailable for reasons related to COVID-19 on the premises.

How much leave can I utilize?

- Full-time employees: Up to 80 hours (2 workweeks), up to a maximum of \$511/day and \$5,110/total
- Part-time/variable hour employees: Up to 2 workweeks, up to a maximum of \$511/day and \$5,110 total
 - If leave is for two consecutive weeks, please report time missed.
 - If leave is intermittent, please calculate using an average over the last 6 months of employment.
 - The amount is variable.

How do I utilize this leave?

- Please complete the Certification of Need for Paid Emergency Sick Leave available [here](#), submit to your supervisor for approval, and note your absence as sick leave with a COVID-related comment in the “Notes” column of your absence report. Upon approval, the corresponding adjustment will be made to your sick leave balance during the next available payroll cycle.
- *Please note that this leave is in addition to any accrued sick leave available, and can be utilized in lieu of such leave.* Please contact Employee Benefits at benefits@losrios.edu, or at (916) 568-3070, with questions.